**Faculty Senate Minutes**

**February 16, 2022 – 12:00-1:20 – SCP-117 (with Zoom simulcast)**

**In attendance:** Ahlawat, Altmiller, Baker, Bender, Bennett, Borders, Burroughs, Bush, Bwire, Capece, Cho, Curtis, Dahling, Dickinson, Gevertz, Kim, Kim-Bossard, Knox, Lawrence, Leynes, Li, Lopes-Murphy, Meixner, O’Connor, Patterson, Pearlstein, Prensky, Ryan, Salgian, Samanta, Sewell, Shahid, Steele, Steinberg, Toloudis, Warner-Ault, Wei, Zrada.

**Excused:** Lasher, McBride.

**Absent:** Singer.

**Approval of Minutes**

* November 3, 2021 - minutes approved with a small correction to the Trustees report.
* December 1, 2021 – minutes approved as submitted.

**Announcements**

* Mindi McMann has been replaced by Melissa Zrada on SEB.
* Felicia Steele put a link to the Global Engagement survey in the Zoom chat. They are collecting information to promote and facilitate global engagement.
* Call for applications for the Mildred Dahne Award and Faculty Senate Colloquium speakers. The official call will go out to the campus later this week. We could also use a few more volunteers to serve on these committees. For the Dahne Award Committee, we need representatives from Business, Engineering, and NHES.

**Call for Volunteers: Ad Hoc Committee to Develop a DEI Statement for Course Syllabi**

* The syllabus template needs to be updated to include diversity, equity, and inclusivity language.
* We need a couple of volunteers to help with the syllabus statement. Also, if you have already incorporated this language into your syllabus, it would be appreciated if you could share it. Please email Matt or Abby O’Connor to either volunteer or share language.

**Gatekeeper Training, Dr. Mark Forest, AVP for Health and Wellness**

* Mark discussed mental health issues in college students and reviewed a variety of statistics and other data, both nationally and for TCNJ.
* He reviewed things that we can do if a student is in distress, and talked about how to create a supportive classroom or office.
* He did an overview of the various resources offered on campus through CAPS and other offices, as well as outside of the college.
* He will forward the presentation to Matt to share with the Senate.

**Replacement Appointments – Committee on Academic Programs and the Teaching and Learning Program Council**

* The Appointments Committee asked for self-nominations for these two committees.
* The committee recommends the following replacements:
  + CAP – Sharon Byrne
  + TLPC – Curt Elderkin
* Approved unanimously.

**Committee Reports**

* SWG – Jana Gevertz
  + See attached report.
* CAP – Deb Knox
  + See attached report.
* CFA – Gary Dickinson
  + See attached report.
* CSPP – Matt Bender
  + The committee has mostly been working on updates from SWG.
* AFT – Dave Prensky
  + There’s a meeting this afternoon at 3pm via Zoom.
  + They continue to address a number of issues including an increase in grievances, adjunct issues, etc.
  + Next year is the last year of the current contract. Negotiations will begin at the beginning of next year.
* Steering – Jill Bush
  + Steering committee met on 2/2/2022 and is meeting on 2/16/2022.  Members of Steering discussed transfer credit charge, feedback from small groups regarding initial discussion on the changes to Governance document for DEI and executive committee.

Meeting adjourned at 1:17pm

LAW

**Upcoming Events:**

Black History Month Calendar: <https://diversity.tcnj.edu/black-history-month/>

March 2: Faculty Senate

March 10: 4@4 session

April 6: Faculty Senate

April 8: 4@4 session

April 20: Faculty Senate

April 22: Gitenstein-Hart Lecture

Dr. Karen Yan, Prof. of Mechanical Engineering (2019-2020 recipient)

May 9: Last Senate meeting of the Year (9-10:30)

Annual Pelson Lecture (10:30-12)

Dr. Tina Sikka, Lecturer in Media, Culture, and Heritage at the University of Newcastle, UK

**SWG Report to Faculty Senate**

**Jana Gevertz - 2/16/22**

The Strategic Working Group (SWG) has been meeting regularly over the last several months. Currently, the work of the group is being informed by the work of six subgroups composed of members of SWG and other members of the campus community. These groups are working on six major goals: 1) reimagining the core academic experience, 2) career-aligned experience and employee partnership, 3) student life and campus culture, 4) community impact and outreach, 5) continuing education and online learning, 6) enrollment. If you want to see the report-outs from SWG to the campus community, you can access those videos here: [Strategy Working Group | Strategic Planning (tcnj.edu)](https://strategicplanning.tcnj.edu/strategic-planning-2021/strategy-working-group/).

**CAP Report to Faculty Senate**

**February 16, 2022**

**Deborah Knox, Computer Science**

CAP is working on a number of charges, listed below.

The Civil Engineering minor was approved.

Today, we collected feedback during an Open Forum on the **Ungraded Option Policy** and the proposed changes. Collection of written feedback will occur soon.

There is a 5 year review of Graduate Admissions that is on-going. Feedback from the School of Education is anticipated.

A subcommittee is working on the Syllabus Policy, having received feedback from stakeholders. The subcommittee is working on a template, and a link to all the relevant College policies that augment a syllabus. Discussion about a diversity statement will be shared with Faculty Senate.

A subcommittee working on the Interim policy on Remote Classroom Camera/Microphone Use and Recording has met with College counsel to discuss in-person student conduct policies for online students. The subcommittee is making progress.

The Course Delivery Mode subcommittee is working on integrating Task Force’s definitions of types of courses. This will soon be shared with stakeholders.

Selected additional charges include:

Undergraduate Transfer Credit

Graduate Certificate Programs

Undergraduate Certificate Programs

Graduate Non-Enrollment Policy

And others…

**CFA Report for 2-16-22 Faculty Senate Meeting**

**Gary Dickinson**  
  
CFA is working diligently on Disciplinary Standards received since the start of the academic year and has been issuing memos to individual departments with revision requests. CFA made several specific requests to the faculty at the Senate Meeting regarding Disciplinary Standards  The goal of the DS is to make scholarly/creative expectations clear to both the candidate and PRC. CFA encouraged departments that are beginning the revision process to be concise, and avoid repetition with the College-wide RPD. CFA has a Disciplinary Standards best practices checklist they can share and the chair and vice chair of CFA are available to speak with Department Chairs before writing. CFA has also continued work on several open charges: SOSA program (to be presented at the March 2 Faculty Senate Meeting), Assessment of Advising (open fora have ben conducted at Faculty Senate, Staff Senate and Student Government), review of Student Feedback, revisions to the service section of the Reappointment and Promotions document, Use of Copyrighted Materials and 5-year reviews of the Reviewing Undergraduate Advising Policies & Practices Policy, Financial Conflicts of Interest Policy, and Retention of Student Work Policy.