**MINUTES**

**FACULTY SENATE**

**April 4, 2018 – 12:00-1:20 – SCP 117**

**In attendance:** Abourahma, Baker, Bender, Bennett, Brennan, Bunagan, Dickinson, Domingo, Farrell, Gevertz, Hall, Hirsh, Jaksch, Krimmel, Leonard, Leynes, Li, Lopes-Murphy, Mawhinney, McGreevey, McMann, Morin, Norvell, Prensky, Schwarz, Sears, Steele, Steinberg, Weng, and Wiita.

**Excused:** Brechman, Bush, Curtis, Meixner, Nakra, O’Grady, Peel

**Absent:** Fienberg, Kim, Landreau, Paliwal,

**Approval of Minutes**

* Approved as submitted.

**Announcements**

* Upcoming events:
  + April 11, 2018 11:00, Presentation by Huron Consulting Group, Trends in Higher Education and Budget Models, EDU 115
  + April 18, 2018 11:00-12:00, Shared Governance Reception, Social Sciences Atrium
  + May 1, 2018 12:30, Campus Wide Reception and Thank You for President Gitenstein
  + May 7, 2018 11:00-12:00, Faculty Senate Colloquium, Christine Harrington, Executive Director of the Student Success Center at the NJ Council of Community Colleges
* The student center is putting together an advisory committee and would like to include a faculty member. If you are interested, please let Amanda know.
* Appointments Committee recommends the following appointments:
  + Honors and Scholars:
    - One-semester replacement: Angie Capece
    - Two-year term: Wayne Heisler
  + Unanimously approved.
* Shared governance reception.
  + SEB nominates Matt Bender, Cindy Curtis, and Provost Taylor for recognition at the event.
  + Unanimously approved.

**Timothy Grant – Interim Police Chief**

* Timothy Grant visited to discuss the college’s new body-worn camera initiative.
* There will be a pilot program beginning in September.
* The college’s policy is based on the State of New Jersey Attorney General’s guidelines:
  + Eventually all uniform officers on patrol will be wearing them.
  + All marked cars currently have cameras on while on duty.
* More information will be forthcoming.
* Questions.

**Campus Diversity Council Draft Diversity Statement**

* Susan Ryan and Kerri Tillett are soliciting feedback on behalf of the Campus Diversity Council on the draft Diversity Statement.
* Please send specific edits and comments to Susan ([ryan@tcnj.edu](mailto:ryan@tcnj.edu)).
* Discussion.

**AFT Update – John Krimmel**

* John Krimmel gave an update on the untenured faculty lines , specifically the position of Clinical Specialist in Nursing and HES.
* Discussion.
* John noted that Rowan, Montclair, and Kean have the Clinical Specialist positions, and he will be reviewing their implementation of them.
* Discussion.

**Discussion – Document for Incoming President**

* Amanda discussed the draft document in light of the newly chosen president.
* Discussion and suggestions for additional changes and edits.
* If there is anything missing or if there are problems with the organization of the document, please let Amanda know.
* SEB will try to bring a final version back to the next meeting.

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Meeting adjourned at 1:20.

Law

***Attachment 1***

**CAP Report**

**Matt Hall**

CAP is continuing work on several charges this semester:

* **Residence Requirements -** CAP has revised the wording in the residency policy. This change was needed as the old policy used "senior year" as the status level, but instead CAP revised this language to use the number of course units rather than status by year.
* **Learning Assistants** - CAP revised the policy based on testimony and strengthened the rationale and parameters for what learning assistants can do
* **Assessment of Advising** - CAP is working through guidance on how to enact the assessment of advising that was approved last year as part of the new advising policy
* **Definition of a Minor** - CAP clarified the language and parameters for what kinds of coursework can be counted and approved as a minor.
* **Independent Study** - CAP is in the preliminary stage of updating the independent study policy
* Other charges
  + **Degree Program Approval Process**
  + **Course Approval Policy**

CAP will also be reviewing several charges related to academic programs and certificate programs

***Attachment 2***

**Committee on Faculty Affairs (Date of report: 2/21/18)**

**Joe Baker**

CFA last met on 2/14.

CFA approved the final recommendation for the policy on faculty/staff emeritus status.

CFA discussed a charge from Steering related to how external review letters are shared during the process of promotion to full professor. Testimony is tentatively scheduled to be collected for this charge on 3/21 from 11:30 am – 12:00 pm. More details will be provided when they become available.

CFA began to discuss Public Health disciplinary standards.

The next meeting of CFA will be on the 28th of February.

***Attachment 3***

**CSCC Report:**

The CSCC is working on a number of charges.

* The committee has gathered testimony on the question of whether TCNJ should become a tobacco-free campus and has concluded that there is not sufficient support for such a move at the present time but that several minor revisions to current policy and practice could improve conditions on campus.  The CSCC will be informing Steering of this decision.
* The Involuntary Health and Safety Withdrawal Policy requires some minor revisions before being put forward for testimony at the March 21 Faculty Senate meeting.
* The Student Travel Policy has a couple minor wording issues yet to be resolved before a final recommendation can be sent to Steering.
* The committee heard preliminary testimony from Janice Vermeychuk, Meghan Sooy, and Sean Stallings on the Service Animals Policy, which will require further testimony soon.
* The committee heard testimony from Dave Conner on its revisions to the interim Posting Policy, which will be coming to the Faculty Senate for wider testimony soon (probably March 21).
* The committee has received two new charges from Steering (on creating a social media policy and reviewing the Title IX Policy and Student Conduct Code).

Glenn Steinberg

***Attachment 4***

CSPP Report to the Faculty Senate

February 21, 2018

CSPP last met on February 14, 2018. At that meeting, the Committee discussed the Strategic Initiatives Grants application process and designated a subcommittee to evaluate the Letters of Intent. At the February 28 meeting, the subcommittee will present its findings to the whole committee, which will then recommend projects for the second round (submission of full proposals). CSPP also discussed the need for a new list of Comparator Institutions, and the committee members brainstormed criteria for the list as well as possible institutions to include. Lastly, CSPP has a subcommittee working on charges received from Steering: Charges to review the Policies on Program Closure and on Principles of Prioritization for Program Closure, and a charge to consider the need for a policy on school-based centers and institutes and, if deemed necessary, develop such a policy. The subcommittee will reports its recommendations to CSPP in March.

Matthew Bender

***Attachment 5***

**Trustees Report**

The TCNJ Board of Trustees met on Tuesday 2/20. In a public session, the Board heard a presentation about trends in higher education from Huron Consulting Services. When the Board split back into its typical committee structure, both the Business & Infrastructure and Mission Fulfillment committees heard further presentations from Huron about TCNJ-specific data, and TCNJ's position in the broader higher education community. Time was allotted in each committee for discussion. The Business and Infrastructure Committee also discussed the renovations of Travers and Wolfe, and received an executive summary of the ERP Oracle Cloud project from Vice President Blanton. The Mission Fulfillment Committee also passed resolutions approving a Fifth Year Master of Arts in Teaching in Urban Secondary Education, as well as a Masters of Business Administration (MBA). These programs were later approved by the full Board at the public meeting. The Board also passed resolutions honoring President Gitenstein and Dr. Hart, and ended the day by celebrating the renaming of the campus library to the R. Barbara Gitenstein Library.

Jana Gevertz