**MINUTES**

**FACULTY SENATE**

**March 20, 2013 – 11:30 A.M. – EDUC 113**

In attendance: Adler, Alves, Benoit, BuSha, Chak, Chan, Curtis, Eberly, Farrell, Harris, Heisler, Holleran, Horst, Jakubowski, Kim-Prieto, Le Morvan, Li, Lovett, Martinovic, Meola, Mirtcheva, Norvell, Paces, Paliwal, Prensky, Rao, Riccardi, Robertson, Ryan, Steinberg, Wiita, and Williams.

Excused: Ammentorp, Anthony, Carver, Dell’Angelo, Landreau, Lillevik, Nicolosi, and Speaker.

Absent: Edelbach and Haynes.

OPEN FORUM: CAP – PRELIMINARY RECOMMENDATION ON COURSE WITHDRAWAL.

APPROVAL OF MINUTES

The minutes of the February 20, 2013 meeting were approved as amended.

ANNOUNCEMENTS

* “Lionshare” is now being used as a primary means of communication at The College. In this week's edition see information on the School of Engineering event, in part to honor John Karsnitz, who recently retired. It was moved by Paces, and seconded by Steinberg, that Michael Robertson will write a resolution thanking John for all the work he did for Faculty Senate. Motion passed.
* Cindy shared information about the article in the Trenton Times on the new STEM building. She also read a response from Curt Heuring.

WELCOME: PROVOST TAYLOR

Cindy introduced new Provost Jacqueline Taylor to the senate. A question and answer session ensued.

REPORT FROM BUDGET & FINANCE PLANNING COUNCIL

Brian Potter, co-chair of the Finance and budget Planning Council, gave a summary of the Council’s progress to date on implementing strategic objectives. The Council work this year has focused on building financial models to support strategic resource deployment.

DRAFT REPORT ON PROGRAM EXCELLENCE

Amanda Norvell, chair of this Senate committee, presented the draft to the Senate. It was moved that this report be sent to CPP. Motion passed with 1 no vote.

REPORTS FROM STANDING COMMITTEES

* CAP – Wayne Heisler reported that CAP last met at its regularly scheduled time on February 27, 2013, and has begun the process of seeking student input via SEA on a recommendation on Course Attendance & Absence. One CAP subcommittee is working with CFA on a Graduate Complaint & Appeal charge. Another has completed work with CSCC on a charge on Undergraduate Certificate Programs. A third CAP subcommittee is working through a bundle of charges on Academic Dismissal, Repeating Courses, and Course Withdrawal – the latter of which was the subject of today’s open forum led by Chris Fisher. Members of CAP are also leading an Academic Integrity Task Force. Lastly, CAP has begun discussion of new charges on Course Modalities & Formats, and Retention of Student Exams & other work.
* CFA – Maggie Benoit reported that CAP continues to work on the review of the Reappointment and Promotions document, though two new policies related to the modification of duties charge are near completion and are expected to be discussed in open for a in April, including a policy on modifications of duties, as well as a tenure delay policy. Additional charges that it continues to work on include 1) a policy outlining faculty professional behavior; 2) a grade appeals/student complaints policy jointly with CAP; 30 a policy regarding administrative release time.
* CPP – CPP is now entitled CSPP. Cindy Curtis read the CPP report.
* CSCC – Marc Meola reported that CSCC met on February 27th and continued work on the Undergraduate Certificate programs charge that we worked on jointly with CAP. Current outstanding charges are the Alcohol and Other Drug Policy and the Student Rights and Freedoms Revision. We have recently received a new charge for the Protection of Children Policy (Interim). We did not meet over Spring Break, our next meeting is March 27th.
* Trustee’s Report – from Lee Ann Riccardi - The Board met on February 26, 2013 and took the following actions:
1. Faculty Actions

*Promotions Approved*

Associate Professor

Sarah Chartock Political Science, Seung Hee Choi Finance, Jarret Crawford Psychology, Julie Hughes Psychology, Nancy Lasher Marketing, Lynnettee Mawhinney Elementary/Early Childhood Education, Donka Mirtcheva Economics

Professor

Jo Carney English, John Landreau Women’s & Gender Studies, Linghui Tang Economics, Mark Woodford Counselor Education

*New Appointments*

Thomas Brennan, Assistant Professor, Civil Engineering, Michael Ochs, Associate Professor, Mathematics & Statistics

 *Reappointment – Faculty – Temporary*

Carol Mendenko, Instructor, Nursing

*Retirements Emeritus – Faculty*

Michael Iannone, Professor, Mathematics & Statistics, John Karsnitz, Professor, Technological Studies, Bruce Rigby, Professor, Art & Art History

*Resignations - Faculty*

Adam Knobler, Associate Professor, History

1. Approval of Long-Range Facilities and Technology Plan. This is meant to be a guiding document until new Facilities Master Plan in complete, probably in 2014
2. Approval of a Reserves Policy to ensure the financial sustainability of the mission, programs, and ongoing operations of the college. It outlines funding for strategic priorities such as asset renewal and replacement, strategic management of debt and investment in academic excellence. Minimum target for *Un-expendable Reserves* will be equal to 6 months of the current fiscal year average operating expenses; anything above that will be considered to be *Expendable Reserves*. Need to use the reserves will be identified by the President and the Treasurer and must be approved by the Board.
3. Approval of all actions required to undertake, implement, and finance a new STEM building, including the demolition of Holman Hall. The building will be an approx. 76,000 sq. ft 3-story STEM facility to house the Sch of Engineering, Sch of Science, and Sch of Nursing/HES. Funds will be sought from the state through the “GO Bond Act” and “HETI”

Total cost of proposed project is $64,000,000

Proposed funding:

|  |  |
| --- | --- |
| GO Bond | 40,000,000D  |
| \*GO Bond (TCNJ match = 25% of GO Bond) | 10,000,000  |
| \*Additional TCNJ funding | 12,000,000  |
| HETI | 1,000,000  |
| \*HETI (TCNJ match = 100%) | 1,000,000  |

1. Approval of all actions required to undertake, implement, and finance a project for asset renewal of existing campus utilities, academic, residential, and student recreational facilities for $20,276,000. 100% of funds will be sought from the state through the CIF grant program.
2. Approval of all actions required to undertake, implement, and finance a project to renovate the School of Science for $6,000,000. 100% of the funds will be sought from state through the HEFT grant program.
3. Approval of all actions required to undertake, implement, and finance a project to renovate Armstrong Hall to house the Math and Computer Science departments for $18,000,000. 100% of the funds will be sought from state through the HEFT grant program.
4. Approval of all actions required to undertake, implement, and finance a project to upgrade the College’s IT infrastructure for $7,100,000. 50% of the funds will be sought from state through the HEFT grant program and the TCNJ will match for the rest.
5. Approval of all actions required to undertake, implement, and finance a project for acquisition of academic equipment for the schools of Science, Engineering, Nursing/HES, Arts and Communication, and the Library for $8,278,000. 100% of the funds will be sought from state through the ELF grant program.
6. Approval of the Interim Policy for the Protection of Children
7. Approval of a Safe Campus Policy

**From the Committees:**

College Advancement:

 In order to match funds for all the grant applications, need to raise $123-124 million. Planning a capital campaign that will take 18 months to launch. Might borrow some of it. A debt capacity analysis is currently underway.

 Tenure Bill in State Assembly was split into 2 parts for consideration. One part is to be able to grant tenure to a new employee who was already tenured elsewhere. The other part would increase the timeline for granting tenure to new employees.

 Town/Gown relations are improving

Academic Affairs:

 Report after Middle States visit in January is that we are now in full compliance.

 Admissions is having a good year. Applications are up 8%, and all demographic targets are up.

 Winter term enrollment doubled in 2012 from 2011.

 More blended learning opportunities are being offered

Building and Grounds

 Campus Town has been delayed again, until Spring 2015 because of trouble signing Barnes and Noble as anchor store. The developer can’t secure financing until they sign, and B&N are not sure they want to do this. Back-up is Follet bookstore.

UPCOMING EVENTS

* March 27, 2013 – 12:00 Noon – Faculty and Administrator’s Community Event – Social Science Atrium
* April 9, 2013 – George Kuh will be a speaker on campus.
* May 1, 2013 – 4:00pm – Faculty Happy Hour at the Rat
* May 8, 2013 – 9:30 am – noon – Senate meeting followed by speaker Alison Byerly, incoming President of Lafayette College to speak on faculty scholarship in small colleges.