**MINUTES**

**FACULTY SENATE**

**September 21, 2011 – 11:30 am – SCP 101**

In attendance: Alexy, Alves, Ammentorp, Anthony, Bender, Benoit, BuSha, Chak, Chan, Curtis, Didi-Ogren, Eberly, Edelbach, Farrell, Harris, Haynes, Holleran, Horst, Landreau, Leake, Li, Lillevik, Lovett, Martinovic, McCarty, McMahan, Meola, Michels, Nicolosi, Norvell, O’Brien, Rao, Ryan, SanPedro, Speaker, Steinberg, Tang, van der Heijden, Vivona, and Wiita.

Excused: Ruscio

Absent: Adler and Carver.

OPEN FORUM: CFA: DEFINITION OF THE TEACHER-SCHOLAR

Barbara Strassman led a discussion and fielded comments on the definition of the teacher-scholar.

DISCUSSION: J-TERM AND PILOT PROGRAMS

Interim Provost Susan Bakewell-Sachs and Interim Vice Provost Bill Behre led a discussion of plans for this year’s pilot J-term and for communication regarding pilot programs.

APPROVAL OF MINUTES

The minutes of the May 4, 2011 meeting were approved as distributed.

JANUARY 2012 FACULTY MEETING

A discussion ensued on the topic of whether to hold a January meeting with full faculty with or without the interim provost address. It was moved by Norvell, seconded by McCarty, to hold the January faculty meeting and to invite the Interim Provost. Discussion ensued regarding the format of this address. Motion passed.

APPROVAL OF SENATE BUDGET

It was moved by Bender, and seconded by Alexy, to approve the 2011-12 senate budget as presented. Motion passed.

FORMATION OF SENATE COMMITTEES

A new committee is being formed to write a cover document to “The Big Issues Confronting TCNJ, 2010” to be presented to candidates for the provost position. Glenn Steinberg will be the chair of this committee and presented a memo regarding this. If anyone wishes to provide input, please email Glenn at gsteinbe@tcnj.edu.

RECOMMENDATION OF APPOINTMENTS COMMITTEE

It was moved by Bender, and seconded by Steinberg, to approve the recommendations of the appointments committee. Motion passed.

REPORTS FROM STANDING COMMITTEES

* CAP – Steve O’Brien had no report.
* CFA – Matt Bender reported that the Committee on Faculty Affairs met for the first time this academic year on September 14. At this meeting, the committee selected Barbara Strassman to serve as this year’s chair, and Matthew Bender to serve as vice-chair. CFA then reviewed several items of old business remaining from last academic year. One of these is a charge to develop a policy on the recording of lectures. CFA completed a preliminary recommendation that is now being review by campus counsel. Another is a charge to draft a definition of the Teacher-Scholar. CFA has completed a preliminary recommendation and held an open forum this morning. It has also made available a Qualtrics survey so that the campus community may make further comments. The third piece of old business is a revision of the SOSA document. A preliminary recommendation has been completed, and will be vetted to the campus community later this semester. This year CFA will turn its attention to two charges from Steering: one asking for the development of a standard policy on the modification of faculty duties, the other for a policy on Faculty Professional Behavior. CFA hopes to begin work on these issues later this month, with preliminary recommendations ready for campus vetting by semester’s end.
* CPP – Cindy Curtis reported that over the summer, a subcommittee of CPP together with Nancy Freudenthal from Academic Affairs completed a Monitoring Report for Middle States which was a required follow-up to our Periodic Review Report of June, 2010. CPP as a whole was given an opportunity to comment on the report, but the report was not presented to the campus since it was due September 1. The focus of the report was our strategic planning processes at TCNJ. Two people from Middle States will come for a follow-up visit to campus this Friday. CPP held its first meeting of the year on Wednesday, September 14. Brian Potter was elected to co-chair the committee with the Interim Provost, and John Landreau was elected vice chair. The committee discussed plans for the process of updating the campus strategic plan this year. We are forming an Ad Hoc committee to lead the process. Mort Winston and Interim Provost Bakewell-Sachs will co-chair this committee. There will be an additional faculty member from CPP as well as two other faculty members appointed by the Senate. We also briefly discussed a charge from Steering regarding the cycle of reviews for campus policies and the timing of reviews for school and administrative unit plans by CPP.
* CSCC – Marc Meola reported that CSCC met on September 14th. Paul D’Angelo was elected chair, Marc Meola was elected vice-chair, Carol Wells was elected Secretary. The student travel policy is with College counsel Tom Mahoney.
* Board of Trustees – John McCarty reported that the Board approved the Student Conduct Code that had previously been approved via the governance process. The 2011-12 fiscal year budget was approved, which included a 4.5% tuition increase. The PRC Group was approved as the development partner for the Campus Town project.