**MINUTES**

**FACULTY SENATE**

**September 19, 2012 – 12:00 P.M. – SCP 117**

In attendance: Adler, Alves, Ammentorp, Anthony, Benoit, BuSha, Carver, Chan, Curtis, Dell’Angelo, Eberly, Edelbach, Farrell, Harris, Haynes, Heisler, Horst, Jakubowski, Kim-Prieto, Landreau, Le Morvan, Li, Lillevik, Lovett, Martinovic, Meola, Mirtcheva, Nicolosi, Norvell, Paces, Paliwal, Prensky, Rao, Robertson, Ryan, Speaker, Steinberg, Wiita, and Williams.

Excused: Chak, Holleran, and Riccardi

VISIT BY GRECIA MONTERO, ADMISSIONS

Grecia Montero, director of Admissions, gave a presentation on what the Office of Admissions is doing to attract new students. She also thanked all the faculty for their help in the process.

VISIT BY ANDREW CLIFFORD, FACULTY ATHLETIC REPRESENTATIVE

Andrew Clifford explained what his role as FAR is and encouraged faculty to be a mentor of a sporting group.

APPROVAL OF MINUTES

The minutes of the May 2, 2012 meeting were approved as amended.

ANNOUNCEMENTS

* Cindy invited senators to have lunch in the 1855 with her on various dates this semester. A sign-up sheet was passed around the room.
* This year, there will be 25 additional slots for SOSA. Please encourage colleagues to apply.
* Cindy encouraged senators to attend several upcoming events: a workshop on October 2 with Michael Middaugh, assessment consultant; forums with the provost candidates to be held in late October; Faculty Senate Colloquium for Research &Creative Activity on November 7th in EDUC 212, Cynthia Paces, speaker.

FORMATION OF SENATE COMMITTEES

There are four senate committees that need to be staffed by senators this year: Program Excellence, Mildred Dahne Award, Intellectual Community, and Collegiality. If you are interested in serving on one of these committees, please contact Cindy Curtis.

APPROVAL OF PROVOST COVER MEMO

Glenn Steinberg presented the revised document and discussion ensued. It was moved by Maggie Benoit, seconded by Paul Wiita to approve the amended document. Motion passed. Shortly thereafter, it was moved by Norvell, seconded by Landreau, to make one more revision. Motion passed.

RECOMMENDATION OF THE APPOINTMENTS COMMITTEE

A slate of names to be recommended for appointment by the Faculty Senate was distributed. The recommendations were approved as submitted.

REPORTS FROM STANDING COMMITTEES

* CAP – Wayne Heisler reported that CAP met for the first time on September 12, 2012. The committee elected a chair and vice-chair: Chris Fisher and Barbara Strassman, respectively. Continuing and new members surveyed our list of nine in-progress charges. We agreed to review the original charge at our next meeting and establish a prioritized plan for resolving them. To this end, we will determine appropriate sub-committees, in which some charges may be bundled, e.g. charges related to grad programs.
* CFA – Maggie Benoit reported that CFA is working on the following charges: Recording of Lectures, Modification of Duties, Faculty Professional Behavior, Appeals/Student Complaints, Academic Free Speech, Review of the Reappointment/Promotions document, and a review of the sabbaticals RFP.
* CPP – John Landreau reported that the strategic plan goes into phase 1 of implementation this year. CPP’s role is to encourage and facilitate the process. This means keeping the pulse of the work that is going on in different areas of the institution from the major planning units on campus to the task forces in charge of the four “tracks of work” that make up phase 1. In short, our job is to be that place in the institution where an overview of what is happening – and what should be happening –can be accessed, nurtured, and mobilized. In our first meeting of the semester we elected a co-chair (John Landreau) and a vice-chair (Holly Haynes). We are in the process of petitioning a report from schools and planning units that indicates the ways in which their strategic plans mesh with the new strategic map for the institution. The purpose of this is to begin working towards more coordinating planning, setting of priorities and budgeting at all levels of the institution. We are also working on a review of the first draft of the monitoring report due to Middle States on November 1. The monitoring report will communicate the content and status of strategic planning, implementation and assessment in accordance with Middles States accreditation requirements.
* CSCC – Marc Meola reported that CSCC met on September 12th. Marc Meola was elected chair, Janice Vermeychuk was elected vice-chair, and Carol Wells was elected secretary. The committee will schedule open forums for the Graduate Student Conduct Code and begin work on revision of the Student Rights and Freedoms policy.
* Trustees Report – Mike Martinovic provided the attached appended report.

UPCOMING EVENTS

* October 2, 2012 – Workshop with Michael Middaugh, Assessment consultant – 3:30 pm
* October 17, 2012 – Faculty Senate Meeting – SCP 117 – 12:00 noon
* Late October – Provost candidate visits – TBA
* November 7, 2012 – Faculty Senate Colloquium for Research & Creative Activity – Cynthia Paces – EDUC 212 – 12:00 noon

**Appendix I**

**Board of Trustee’s Meeting – July 10, 2012 Report**

**By Mike Martinovic**

**Executive Committee:**

***Faculty Actions:***

**New Appointments – Tenure Track,** Effective: August 28, 2012 – June 30, 2015

Assistant Professor

Jessica Barnack – Tavlaris Psychology

Andrew Bechtel Civil Engineering

Jean Brechman School of Business

William Howard Carter History

Wendy Clement Biology

Gary Dickinson Biology

Kathryn Elliott Biology

J. Lynn Gazley Sociology & Anthropology

Edward Kim Computer Science/Interactive Multimedia

Tuan Nguyen Physics

Anne Peel Special Education, Language & Literacy

Nina Peel Biology

Stuart Roe Counselor Education

Miriam Shakow Sociology/History

Gregory Thielker Art & Art History

Nicholas Toloudis Political Science

Kathleen Webber English

Associate Professor

Jill Bush-Wallace Health & Exercise Science

Amze Emmons Art & Art History

Matthew Hall Special Education, Language & Literacy

Librarian 2

Bethany Sewell Library

**Retirements Emeritus**

Associate Professor

Joseph Flynn Mechanical Engineering

Robert Guarino Music

Boo Sang Lee Mathematics & Statistics

Professor

Mary Lou Ramsey Counselor Education

**Resignations**

Assistant Professor

Charles Lafond Accounting & Information Systems

Nagesh Rao English

**Tenure**

**Early Tenure – Reappointment to a Fourth Year with Tenure**

Margaret Leigey Criminology

Paul Wiita Physics

**To a Sixth & Tenure**

Heba Abourahma Chemistry

James Beyers Elementary & Early Childhood Education

Winnifred Brown – Glaude African American Studies

Michelle Bunagan Chemistry

Matthew Cathell Technical Studies

Sarah Chartock Political Science

Seunghee Choi Finance & International Business

Jarret Crawford Psychology

Julie Hughes Psychology

Stacen Keating Nursing

Donka Mirtcheva Economics

Nadya Pancsofar Special Education, Language & Literacy

Bruce Stout Criminology

Yuji Tosaka Library

Valerie Tucci Library

Yongming Wang Library

**Buildings & Grounds Committee:**

***Approval of Updated Institutional Strategic Plan***

***Resolution Honoring John McCarty***

**Student Life and Enrollment Management Committee:**

***Athletics Update and the NCAA Self Study***

***Students of Concern/Behavioral Assessment & Response Team (Magda Manetas)***

***Policy Update: Students Rights and Freedom Document, Academic Integrity Policy, &***

***Graduate Student Code of Conduct (Angela Chong)***

***Housing Update (Sean Stallings)***

**Finance and Investment Committee:**

***Investment Performance Report***

Presented.

***Discussion Items***

***Financial Reports- FY12 Budget Update***

It was reported that TCNJ is (due to a great amount of effort and skills) managing to balance its budget successfully for this year.

***FY13 Operating Budget***

Presented.

**College Advancement Committee:**

***Essential Reports***

Fundraising Update – Peter Manetas

Annual Fund

Year-to-Date: Gifts and Commitments

Campaign Quiet Phase Update

Gifts of Note

Foundation Update – Peter Manetas

Alumni Affairs – Lisa McCarthy

Upcoming Events/Opportunities for Alumni Engagement

Government/Community Relations – Stacy Schuster

State Legislative Update   
Fiscal Year 2013 Budget

Higher Education Bond Bill (S-2500/A-3139)

Public-Private Partnership Bill (S-2501/A3141)

Higher Education Restructuring (S-2063/A-3102)

Communications/Marketing Update – Matt Golden

TCNJ Magazine Re-design

Media Placements

Positioning Opportunities

***Discussion Item***

Planned Giving Presentation – Jim “Spence” Spencer

**Academic Affairs Committee:**

***Strategic Planning/Master Planning Update***

***Enrollment Management***

Updated admission numbers of Fall 2012 were presented. Numbers are very strong and the pool of applicants continues to be improving from year to year. It was stressed that for a number of years now, the strongest pool of applicants is noted for SoS, and in particular for Biology and Chemistry.

***Comparative School List***

Updated list presented.

***Discussion Item***

Campus visits