**MINUTES**

**FACULTY SENATE**

**October 21, 2009**

In attendance: Alexy, Allison, Al-Omaishi, Alves, Bender, Benoit, Borland, Curtis, Eberly, Hernandez, Hunt, Jackson, Joshi, Kamber, Kang, Karsnitz, Leake, Lovett, McCarty, Meola, Michels, Morin, Norvell, O’Brien, O’Connell, Rao, Speaker, Steele, Steinberg, Tang, Tate Vandegrift, Vivona, and Winston.

Excused: Didi-Ogren, Edelbach, Heisler, Li, and McMahan.

Absent: Petroff, Ruscio, SanPedro, and Wickramasinghe.

OPEN FORUM

Jeanine Vivona, as chair of CFA, led a question and answer session on revising the Reappointment and Promotion Document to remove barriers to interdisciplinarity.

OPEN FORUM

Cathy Liebars, as chair of CAP, led a discussion on a proposed New Course Approval Process and proposed syllabus requirements.

APPROVAL OF MINUTES

The minutes of the September 16, 2009 meeting were accepted as distributed.

ANNOUNCEMENTS

Cindy announced that BART training for faculty only will be held on Monday, October 26th – 11:30 to 12:30 and on Thursday, November 5th – 4:30 – 5:30. Faculty may also attend a third session on Thursday, October 29th – 12:00 – 1:00.

CONVOCATION

A motion was made by Don Lovett and seconded by John McCarty to ask the president to engage faculty and SGA in discussion of possible improvements to convocation. Motion passed with one abstention.

UNTENURED FACULTY MEMBERS

It was moved by Matt Bender and seconded by Margaret Benoit to create a listserve or SOCS site for untenured faculty only. Motion passed with one abstention.

WORKING GROUP REPORTS

The purpose of these working groups is to present a document to the president and provost that lists areas on campus that faculty feel need improvements over the next three years. The following reports were given and discussion ensued on each: Governance and Strategic Planning, Support for Academic and Scholarly Programs, and Students. The reports on Assessment of Transformation and Institutional Identity will be discussed at the next senate meeting.

COLLEGEWIDE STANDING COMMITTEE REPORTS

* Academic Programs (CAP) – Arti Joshi reported that CAP 1) approved a new minor in Business and Culture & Society; 2) approved proposed changes in the counselor education program; 3) requested more information/clarification on the proposal for a new Chinese minor; and 4) is currently working on looking at documents defining majors, minors, specializations, concentrations, etc.
* Faculty Affairs (CFA) – Jeanine Vivona reported that CFA: 1) is completing work on the charge on Interdisciplinarity: to review the Promotions Document and to recommend revisions to encourage and recognize interdisciplinary teaching, scholarship, and service. Information received during today’s forum will be incorporated into a final recommendation to be delivered to the Steering Committee within the month; 2) received a response from the provost suggesting 3 minor changes to procedures to the 5-year review recommendation; 3) is awaiting feedback received from the promotions committee: to determine what constitutes grounds for rejecting an application for incompleteness, to develop a process for appeals, and to determine procedures for department voting on reappointment decisions.
* Planning & Priorities (CPP) – Mort Winston reported that CPP 1) is overseeing the preparation of TCNJ’s Middle States Periodic Review Report due in June 2010; 2) is addressing the structure of reading days and final exams in the spring semester; 3) revisiting the principles for developing the academic calendar; and 4) reviewing some aspects of a proposed graduate certificate in Women’s and Gender Studies.
* Student & Campus Community (CSCC) – Shri Rao reported that CSCC 1) is reviewing the status of issues that came to CSCC last year: the IHSWP was approved by the board at its October 6th meeting; 2) is working on the travel policy, which is currently being reviewed by Tom Mahoney. A campus forum will be held on this issue after feedback from Tom Mahoney is received.
* Board of Trustees: John Allison reported that the October 6, 2009 meeting of the board included: 1) approval of funds for a new School of Education building; 2) approval of the Amendment to the Policy on Involuntary Health or Safety Withdrawal; 3) swore in a new Trustee and 2 new student Trustees; 4) developing a plan for security cameras in buildings; 5) added plans for 2 large classrooms on the second floor of the old library; 6) approved funds for the repair of the Green Hall exterior envelope; 7) discussion of a future “town center”; 8) held an annual review of the president. She will receive no more than the increase given to faculty and staff.

UPCOMING EVENTS

* November 4 – 12:00 – Music Concert Hall: Faculty Senate Research & Creative Activity Colloquium – Mark Kiselica
* November 18 – 12:00 – SCP 117 - Faculty Senate Meeting
* December 7 – 12:00 – SCP 117 - Faculty Senate Meeting
* January 20 – 12:00 – Music Concert Hall – All-Faculty Meeting with the Provost

Respectfully submitted,

Paulette LaBar

Faculty Senate Staff Secretary