**MINUTES**

**FACULTY SENATE**

**October 16, 2011 – 11:15 am – SCP 117**

In attendance: Alexy, Alves, Ammentorp, Bender, BuSha, Carver, Chak, Chan, Curtis, Eberly, Farrell, Harris, Haynes, Horst, Leake, Lillevik, Lovett, Martinovic, McCarty, McMahan, Meola, Michels, Nicolosi, Norvell, O’Brien, Rao, Ruscio, Ryan, SanPedro, Speaker, Steinberg, Tang, van der Heijden, Vivona, and Wiita.

Excused: Adler, Benoit, Edelbach, Holleran, and Landreau.

Absent: Anthony, Didi-Ogren, and Li.

OPEN FORUM: CFA: SOSA PRELIMARY REPORT

Barbara Strassman fielded questions and concerns that were voiced on the proposal.

OPEN FORUM: AD HOC COMMITTEE ON THE ASSESSMENT OF TRANSFORMATION: PRELIMINARY REPORT

Ed Conjura fields questions and concerns on this report.

ANNOUNCEMENTS

Eileen Alexy reported on the ITPC committee. They are hiring a new IT person. The search is in process. Eileen also reported that SOCS will be replaced in the near future. ITPC is looking at other options.

APPROVAL OF MINUTES

The minutes of the September 21, 2011 meeting were approved as distributed.

VISIT FROM PRESIDENT GITENSTEIN: STRATEGIC FINANCE

The President gave a presentation on the strategic finance plan of The College.

DISCUSSION: DRAFT DOCUMENT FOR THE PROVOST SEARCH

Glenn Steinberg presented a draft document for the provost search. This document is just a beginning document. Glenn is looking for further suggestions and comments.

RECOMMENDATION OF THE APPOINTMENTS COMMITTEE

Dan Chandler was recommended to serve on the Faculty Student Collaboration committee. It was moved by Steinberg, and seconded by Bender, to accept this recommendation. Motion passed.

REPORTS FROM STANDING COMMITTEES

* CAP – Steve O’Brien reported that CAP: (1) elected Brenda Leake Chair and Christopher Fisher Vice-Chair; (2) issued a recommendation on electronic student evaluation of teaching in Spring-2011, but received a recharge from Steering.  CAP is awaiting input from Institutional Research on outcomes on Pilot Run held Summer-2011.  CAP is under the impression that there were technical issues with the Pilot; (3) issued a recommendation on Academic Loading in Spring-2011, but Steering asked for more testimony.  CAP is not sure that more testimony is required; (4) charge on Int.' Business closures:  CAP has agreed to invite Stakeholders to give testimony.
* CFA – Matt Bender reported that the Committee on Faculty Affairs met most recently on October 12. CFA began by reviewing several pieces of old business. The first of these is a charge to write a policy on the recording of lectures. This is still under review by campus counsel Tom Mahoney. The second is a charge to draft a definition of the teacher-scholar at TCNJ. CFA reviewed feedback it received from an open forum and Qualtrics survey and has drafted a revised version that is now open for public comment via a Qualtrics survey. The third piece of old business is a charge to review policy and procedures for SOSA. CFA held a public forum this morning on a preliminary recommendation, will be holding a second public forum on November 1, and has circulated a Qualtrics survey. CFA also continued discussion of several agenda items that are new for this academic year. The first is a charge asking for the development of a standard policy on the modification of faculty duties, the other for a policy on Faculty Professional Behavior. CFA subcommittees are working on these issues, and hope to have preliminary recommendations ready for campus vetting by early next semester. Lastly, CFA received a new charge from Steering, asking it to examine whether or not a policy is needed regarding the eligibility of pre-tenure, pre-promotion faculty to serve as department chairs. The Committee hopes to begin work on this charge at its next meeting.
* CPP – Cindy Curtis reported CPP is working with the strategic planning task force to oversee the strategic planning process for the campus this year. We will hold an extra Senate meeting at noon on December 7 to share our thoughts and concerns for the campus. All should attend, as this is our opportunity to have input into the plans for the future of the campus and in particular to help ensure that academics are a key part of this plan. We are awaiting a response from Middle States following the site visit following our Monitoring Report.
* CSCC – Marc Meola reported that this committee did not meet this month; hence, no report.
* Board of Trustees Report – Mike Martinovic filed the following report:

**Student Life and Enrollment Management Committee**: *Class of 2010 Survey:* Sample: 843 participants; Employment: 95% working and/or in graduate school a year after graduation (+1% compared to 2009 numbers); 59% of those 95% within their chosen field; Average Starting Salary: $45,999; Highest Average Starting Salary: $52,300 (School of Nursing, Health and Exercise Science). *Student Code of Conduct:* Passed last time. Further discussed between TCNJ’s representatives and township: Township advocated for the introduction of additional sanctions and fines for students from the college side. College reps responded that TCNJ believed in progressive sanctioning, not prescribed sanctioning (3-strikes out or $50 fine)) suggested by the township. The College chooses to enforce its rules in its own way, and now, there is an understanding by the township of why. The township is taking appropriate action, and there has already been a significant increase in the number of student arrests this year.

**Finance and Investment Committee:** *Capital Budget Request for Fiscal Year 2013****:*** $18,955,000 requested for 2013 Fiscal Year; $307,042,000 requested for the term of 2013-2019; College does not expect any of this to be funded by the state!

**Academic Affairs Committee:** *Overview of the School of the Humanities and Social Sciences (Dean Benjamin Rifkin); Dashboard indicators****:*** Performance indicator list reviewed and more data requested from Admissions Office in order to eventually choose items the most instructive for the Board of Trustees

**Executive Committee:** *BOT Leadership Changes****:*** Former chair Susan Svizeny turned over her gavel to former vice chair Christopher Gibson; Former secretary Bradley Brewster moved to the vice chair position; Former general member Eleanor Horne filled the secretary position.

**BOT Membership Changes*:*** Junior mathematics secondary education major Megan Coburn was sworn in as the alternate student trustee to accompany senior history major Randi Lynn Veenstra on the board.

**Middle States Visit Preparations**

UPCOMING EVENTS

* December 7 – SCP 117 – 12:00 noon – Special Senate meeting on the strategic plan.