**MINUTES**

**FACULTY SENATE**

**March 21, 2012 – 11:30 A.M. – SCP 117**

In attendance: Adler, Alexy, Alves, Bender, Benoit, BuSha, Carver, Chak, Chan, Curtis, Didi-Ogren, Eberly, Edelbach, Farrell, Harris, Holleran, Horst, Landreau, Leake, Lillevik, Lovett, McCarty, McMahan, Meola, Nicolosi, Norvell, O’Brien, Rao, Ruscio, SanPedro, Speaker, Steinberg, van der Heijden, Vivona, and Wiita.

Excused: Anthony, Haynes, Li, Michels, Ryan, and Tang.

Absent: Ammentorp and Martinovic.

OPEN FORUM: CFA ON ELIGIBILITY OF FACULTY TO SERVE AS CHAIR OR PROGRAM LEADER

Barbara Strassman led a question and answer session on CFA’s preliminary recommendation for Chair/Program Leader Eligibility.

APPROVAL OF MINUTES

The minutes of the February 15, 2012 meeting were approved as distributed.

OPEN FORUM: STRATEGIC PLAN

Mort Winston led a presentation on the status of the strategic plan.

REPORTS FROM STANDING COMMITTEES

* **CAP** - has approved the request for closure of the International Business Program and has also approved an International Business specialization within the Business Administration major that consists of "Business + International Studies program."  CAP has also approved the request for a   
  Russian Minor.  CAP is also close to completing a charge concerning possible revisions to the academic integrity policy. There are also six additional charges that CAP is trying to address this academic year by breaking into subcommittees: (i) Repeating Courses policy, (ii) Course   
  Withdrawal policy, (iii) Academic Dismissal policy, (iv) Absence & Attendance policy, (v) Off-campus led programs and (vi) a charge on graduate policies.  Other charges include student feedback on teaching and retention of student examinations.
* **CFA** - is currently working on several charges received from Steering. It has drafted preliminary recommendations for three - (1) to develop a policy regarding the recording of lectures, (2) to create a definition for the term “teacher-scholar” that will serve to describe the model of faculty work at TCNJ, and (3) to determine whether pre-tenure, pre-promotion faculty should be eligible to serve as program and department chairs. Each is currently in the process of being revised based on feedback from various constituencies, and they all should be submitted to Steering as final recommendations by the end of the semester. CFA is also working on two additional charges, (1) to revise the College’s policies regarding faculty behavior, and (2) to determine whether there should be a policy regarding the modification of faculty duties and, if so, to develop a policy. The Committee plans to have preliminary recommendations drafted by the end of the semester, with campus feedback solicited early in the fall semester 2012. CFA is also in the process of reviewing departmental disciplinary standards. Following the process outlined by governance in 2010, the Committee is evaluating the standards to ensure that they are of consistent quality and feature the same fundamental elements in the following areas: (1) Alignment with key institutional documents and values. (2) Categories of acceptable scholarly/professional/creative work. (3) Criteria to evaluate different types of scholarly/professional/creative activity. (4) Scope, quality, importance, and coherence of scholarly/professional/creative program. (5) Authorship. This process is nearing completion. By the end of the semester, departments will receive comments from CFA and a list of suggested changes.
* **CPP** - continues to work with the Task Force on Strategic Planning on the development and vetting of the strategic plan for the college. Currently, we are holding focus group sessions with stakeholders to vet a draft of the 'strategic map' that we developed in February. Once the strategic map is finalized it will serve as a kind of visual sign post to guide the more detailed work of strategic planning and assessment in the three year cycle that begins in July 2012
* **CSCC** - met on February 22. The committee reviewed Tom Mahoney's changes to the Use of Campus Property Policy and agreed to them. The committee then formed a subcommittee to work with CAP on the charge for Undergraduate Certificate Programs. The committee did not meet on March 14.
* **Board of Trustees - Buildings & Grounds Committee:** (1) Construction Update Report- A-Education building is expected to be completed ahead of schedule by the beginning of this summer. The college has managed to save between $5M=$6M due to favorable construction pricing! (2) Campus Town Update - The PRC Group representatives presented the latest status on the Campus Town Project. Overall, the project is moving forward as planned and building permissions are expected to be obtained in the near future. (3) Use of Campus Property Policy - a draft was presented. The draft is an attempt to strike a balance between college’s commitment to provide opportunities for expressions of free speech, and its need to maintain conditions for its normal functioning. (4) Asset Renewal Plan presented. **Student Life and Enrollment Management Committee:** (1) Introduction of Vicky Triponey, Interim VP for Student Affairs (and overview of plans for the interim period). (2) Off-campus Alternative Housing During Cromwell Hall Construction presented. (3) Student Code of Conduct and Graduate Students - because the population of our graduate students has a slightly different characteristics from our undergraduate student population, a somewhat different student code of conduct is needed for graduate students from the one adopted for undergraduates. (4) Student Discipline Numbers & Update - number of student cases of drug and alcohol intoxications has dropped significantly. This was attributed to a collaborative relationship between township and the college. **Finance and Investment Committee:** (1) Investment Report & Policy – updated Language presented. (2) Series 2002C Bond Refunding Update - this refunding is expected to be beneficial for overall college finances. (3) Financial Reports- FY12 Budget Update - it was joyfully reported that TCNJ is (due to a great amount of effort and skills) managing to balance its budget successfully for this year. (4) FY13 Budget Assumptions presented. **Academic Affairs Committee:** Strategic Planning/Master Planning Update. Enrollment Management**: a**dmission numbers of Fall 2012 were presented. Numbers are very strong and the pool of applicants continues to be improving from year to year. It was stressed that for a number of years now, the strongest pool of applicants is noted for SoS, and in particular for Biology and Chemistry. January Winter Term Report: **J**anuary semester offerings were characterized as a great success for all but one of the offered courses (Economics). This was based on both, students and faculty feedbacks. An idea of a three weeks long January semester was circulated and discussed. It was argued that if adopted, this would involve a number of other related adjustments. Peer and Aspirant Listpresented. It was argued that better marketing may be necessary to compete with and join our aspirant institutions. Visits to Classes: A list of willing faculty hosts was distributed to the trustees. They were asked to provide us with possible dates and times for their planned visits. **Executive Committee -** Faculty Actions: Promotions (Effective 09/01/2012)

Associate Professor

Margaret Benoit Physics

Benny Chan Chemistry

He Chung Psychology

Jason Dahling Psychology

Margaret Leigey Criminology

Nathan Magee Physics

Leeann Thornton Biology

Piper Williams English & African American Studies

Professor

Cassandra Jackson English

John Sisko Philosophy, Religion & Classical Studies

Michelle Tarter English

Yenfeng Wang Mechanical Engineering

**Board of Trustees Membership Changes:**

Brian Markison – Trustee Fougera Pharmaceuticals, Inc.

Albert M. Stark – Trustee Stark & Stark

Stephanie Shestakow TCNJ Staff Representative to BOT

UPCOMING EVENTS

* May 2 – 9:30 a.m. to noon – Business Building Lounge – *Organizational meeting of 2012-2013 Senate followed by guest speaker Dr. Robert Arnove.*