**MINUTES**

**FACULTY SENATE**

**April 16, 2014 – 12:00 P.M. – SCP 117**

**In attendance:** Alves, Bender, Beyers, Blake, Brown-Glaude, Chan, Curtis, Deese. Dell’Angelo, Eberly, , Ghitulescu, Gosselin, Guarracino, Haynes, Holleran, Horst, Hu, Jakubowski, Li, Lovett, McCarty, McGreevey, , Meola, Mirtcheva, Norvell, Paces, Paliwal, Prensky, Robertson, Salgian, Steinberg, van der Heijden, Wiita

**Excused:** Ammentorp, Anthony, Edelbach, Farrell, Jaksch, Heisler, Martinovic

**Absent:** Meixner

**APPROVAL OF MINUTES**

* The minutes of the March 2014 meeting were approved.

**ANNOUNCEMENTS**

* Events
  + AFT meeting today 3:00
  + 4/30/14 – Happy Hour
  + 5/7/14 – new senate organizational meeting and guest speaker – Tim Burke, who teaches history at Swarthmore.

**PRESENTATION OF MILDRED DAHNE AWARD**

The Mildred Dahne Award was presented to the Department of Mathematics and Statistics

**TRUSTEES REPORT**

* David Blake submitted the Trustees Meeting report. See Appendix 1

**REPORTS FROM STANDING COMMITTEES**

* CAP – David Blake gave the attached report for CAP. (Appendix 2)
* CFA – Carlos Alves gave the attached report for CFA. (Appendix 3)
* CSCC -Jody Eberly gave the attached report for CSCC. (Appendix 4)
* CSPP –John Landreau gave a brief report on the Middle States Accreditation progress

**Cindy Curtis thanked the following departing Senators for their service**

Carlos Alves,Louise Ammentorp, Holly Haynes, Michael Horst, Marla Jaksch, Rebecca Li, Don Lovett, Liselot Van der Heijden

**Report from President Gitenstein and Treasurer Ricketts on the 2014-15 budget**

**Report from Provost Taylor on future budget challenges**

**UPCOMING EVENTS**

*April 30, 4pm:* Faculty Happy Hour

*May 7, 9am - Noon:* 2014-2015 Senate followed by guest speaker

**Appendix 1**

Board of Trustees

The Board of Trustees has not met since the last meeting of the Faculty Senate. Its next meeting will be on April 29th. In early April, however, members of the Board’s Academic Affairs committee approved two curricular changes that had been already recommended by governance:

1. a change in the repeating courses policy that allows a student to repeat any course once without seeking special permission. (Students still have this option, though the policy now specifies that this limitation also applies to courses from which the student withdrew and received a grade of W).
2. a change in the Final Exam policy recommended by the Steering Committee that requires instructors to provide make-up exams for student athletes who cannot take exams because of post-season playoff games. This revision aligns TCNJ with NCAA requirements.

--Submitted by David Blake, Department of English

**Appendix 2**

Committee on Academic Programs

CAP is currently collecting testimony from the campus community on the Preliminary Recommendation on Grade Appeals and on the Revised Preliminary Recommendation on Academic Standing and Dismissal. It will soon collect testimony on the Preliminary Recommendation of the Academic Integrity Ad Hoc Committee.

Pending three missing documents, CAP has agreed that the proposal for the STEM MAT program should be moved forward toward acceptance. It has also approved a Final Recommendation on a policy for Graduate Exams and Culminating Experiences.

--Submitted by David Blake, Department of English

**Appendix 3**

CFA Report for 4/16/2014

Held open forum on MUSE RFP and on preliminary recommendation to join the tenure and the promotion to associate professor processes.

SOSA RFP approved by CFA.

Immediate tenure at appointment charge: Committee will wait to start working on a recommendation until a decision has been reached on whether this is an item to be negotiated by AFT. CFA will however start gathering testimony at an open forum April 23rd.

Delay of Reappointment Evaluation due to FMLA events and Promotion & Tenure Document: Policy now part of document, but some changes were made from recommendation and an open forum is planned on April 23rd to present the changes. Three significant differences are the requirement to use at least four weeks (20 days) of leave before being able to elect different timeline; having to elect a new timeline (as opposed to this being the default setting); having to elect within 30 calendar days of the occurrence of the qualifying life event.

Interim timeline for reappointment process for new hires affects terms and conditions of employment and consequently AFT has to approve recommendation first. Proposal is currently with AFT. Given that it is for a single year, the committee may just request e-mail input later.

Faculty Reassigned Time Charge: The committee is recommending interim steps to enable true assessment of data. These interim steps include requests for job descriptions whenever reassigned time is associated with a position (giving consideration to what tasks may be performed by staff and/or student workers). Request that job descriptions and associated reassigned time be periodically evaluated. Transparency of number of fwh for given job descriptions. Transparency of number of fwh allocated to each school. The need for a system with accurate data.

**Appendix 4**

CSCC Report

CSCC met on Wednesday, April 9th. Four charges were discussed: 1) Student Rights and Freedoms should be ready for open forum before the semester ends. 2) We finalized our discussion of the Protection of Children policy and added reference to the NJ Child Abuse law. The policy should be ready to go back to Steering shortly. 3) CSCC awaits changes from Angela Chong after she meets with Tom Mahoney regarding the language in the Student Conduct Code in order to continue our work on that policy. 4) Lastly, CSCC is awaiting response from CAP regarding our questions about CSCC's role in the Certificate Program approval process.