**MINUTES**

**FACULTY SENATE**

**October 17, 2012 – 11:20 A.M. – SCP 117**

In attendance: Adler, Alves, Ammentorp, Benoit, BuSha, Chak, Chan, Curtis, Dell’Angelo, Eberly, Edelbach, Farrell, Harris, Haynes, Heisler, Holleran, Horst, Jakubowski, Kim-Prieto, Landreau, Le Morvan, Lillevik, Martinovic, Meola, Mirtcheva, Norvell, Paces, Prensky, Rao, Ryan, Speaker, Steinberg, Wiita, and Williams.

Excused: Anthony, Carver, Li, Lovett, Nicolosi, Paliwal, and Robertson.

OPEN FORUM: CSCC: GRADUATE STUDENT CONDUCT CODE

Marc Meola discussed the new graduate student conduct code

OPEN FORUM: CAP: REPEATING COURSES

Chris Fisher discussed the new policy on repeating courses. There was much discussion following his remarks.

OPEN FORUM: INSTITUTIONAL IDENTITY TASK FORCE

Mort Winston and Matt Golden showed a slide presentation on the work this task force has been doing and asked for feedback from the senators.

APPROVAL OF MINUTES

The minutes of the September 19, 2012 meeting were approved as submitted.

ANNOUNCEMENTS

* The November senate meeting will be rescheduled to Wednesday, November 28th due to the Thanksgiving break.
* Cindy needs more volunteers for the Intellectual Community committee.
* Cindy encouraged senators to attend the remaining forums with the provost candidates to be held on October 23rd and 26th.
* Faculty Senate Colloquium for Research & Creative Activity on November 7th in EDUC 212, Cynthia Paces, speaker.

VISIT BY PRESIDENT GITENSTEIN

President Gitenstein spoke to the Faculty Senate to discuss what the new Bond Act is about. The Act would help Higher Education. It was moved by Edelbach, and seconded by [Cindy-I don’t know who seconded this motion] to support the Bond issue. Motion passed. Cindy will write an OpEd on this.

REPORTS FROM STANDING COMMITTEES

* CAP – Wayne Heisler reported that CAP met at its regularly scheduled time on Wednesday, October 10th. The committee passed preliminary recommendations on the following charges: Graduate Policies, Academic Integrity, and Repeating Courses. (The latter was discussed in an open forum at the October 17th Senate meeting, and CAP will reopen discussion based on Senate feedback.) CAP also divided its remaining outstanding charges across three working subcommittees, who will begin work as soon as possible.
* CFA – Maggie Benoit reported that CFA is currently working on several charges. CPA approved the new Sabbaticals RFP, which is now available on the Academic Affairs website. CFA also sent a preliminary recommendation to steering regarding an academic free speech policy. CFA continues to make progress on the following charges: Review of the Reappointment and Promotions Document, Modification of Duties, Recording of Lectures, and Grade Appeals/Student Complaints.
* CPP – John Landreau reported that CPP is working on: 1) creating a transparent and easy-to-access website on strategic planning at The College; and 2) developing a process to coordinate strategic planning in the major planning units with the overall strategic plan of The College. We have also developed a calendar for this year’s implementation of the strategic plan. This includes a meeting on October 31st and one on November 28th, between the task forces and our consultants to communicate progress and to provide support. In February we will have a formal “review and adjust” of the plan.
* CSCC – Marc Meola reported that the committee will begin work on revision of the Student Rights and Freedoms policy.
* Trustees Report – Mike Martinovic provided the attached appended report.

TOWN CENTER PROJECT

There was extensive discussion about various issues in regard to the Town Center Project.

UPCOMING EVENTS

* October 23 and 26 – Provost candidate open sessions – 2:00 pm – Mayo Concert Hall
* November 7, 2012 – Faculty Senate Colloquium for Research & Creative Activity – Cynthia Paces – EDUC 212 – 12:00 noon
* November 28, 2012 – November Senate meeting – 12:00 noon – SCP 319

**Board of Trustees Meeting of 10/02/2012**

**Report**

**to**

**Senate Executive Board**

M. Martinovic

Due to the number of action items on the agenda and the travel schedule of some of our trustees, the board meeting was held via conference call.  Only two committees met 10/02/2012: Buildings & Grounds and Finance & Investments. The public session was also held and originated from 201 Paul Loser Hall. Trustees were connected by phone.

**Buildings & Grounds Committee:**

 **Resolution for Waivers Approval**

 Saphire + Albarran Architecture LLC (new)

As part of the asset renewal plan, this project will provide for the replacement of the windows and installation of security screens at Norsworthy Hall. Proposals were received from four firms. Based on the scope of work required for this project, the fee from Saphire + Albarran Architecture is an appropriate and responsible fee. The waiver is in the amount of $27,060.

  Saphire + Albarran Architecture LLC (new)

As part of the asset renewal plan, this project will provide for the renewal of the Centennial Hall lower level bathrooms. Proposals were received from four firms. Based on the scope of work required for this project, the fee from Saphire + Albarran Architecture is an appropriate and responsible fee. The waiver is in the amount of $15,620.

• DLB Associates (new)

As part of the asset renewal plan, this project will provide the design for the replacement of steam and condensate piping from the Power Plant to Travers**‐**Wolfe Hall, including branches to New Residence Hall and Cromwell Hall. It also includes manhole repair/replacement work. Proposals were received from three firms based on their expertise in engineering projects. Based on the scope of work required for this project, the fee from DLB Associates is an appropriate and responsible fee.

This waiver is in the amount of $38,280.

Total Amount of Waivers for Buildings and Grounds $80,960

 **Resolution Approving FY14 Capital Budget Request**

 **Campus Town Update**

**Finance and Investment Committee:**

**Action Items**

**a)** Resolution Approving and Authorizing a Modification to the Project financed by the New Jersey Educational Facilities Authority Revenue Bonds, The College of New Jersey Series 2010 A and 2010 B

**b)** Resolution Approving Waivers of Advertising for College Business Purposes

Center for Global Engagement-

**Direct Billing for International Programs for Academic Year 2012-13:**

• \_American Business School – Paris

• \_American Council for the Teaching of Russian (ACTR) Advanced Russian Area Studies Program – Russia

• \_Ben-Gurion University of the Negev – Israel

• \_CEPA-Europe – European Study Center – Heidelberg, Germany

• \_CEPA-Europe – Winter Study Tour in London and Stratford, UK

• \_CESP Study Abroad Program-University of Economics – Prague

• \_Council on International Educational Exchange (CIEE) – Africa, Asia, Europe, Latin America

• \_GlobaLinks Learning Abroad (GLA) – Asia, Australia, and Europe

• \_International Studies Abroad (ISA) – Asia, Europe, and Latin America

• \_Kansai Gaidai University – Japan

• \_Northumbria University (NU) – United Kingdom

• \_Oxford Study Abroad Program – OSAP

• \_Spring Hill College – Italy Center

• \_The Washington Center (TWC) – Washington, DC.

• \_Boss Software (Parking system management system)

• \_Concert Ideas (College Union Board Spring 2013 Concert)

•Dean Evans & Associates, Inc. (Campus space management system)

• \_Digital Measures (Activity Insight for faculty teaching purposes)

• \_Mercer County Improvement Authority (dba Sun National Bank Center) (College Union Board Spring 2013 Concert)

• \_Thomson Reuters (Electronic Databases, Books and Periodical Materials)

• \_TSI Consulting Partners, INC (Strategic Planning Consultant)

**III. Discussion Items**

**a)** Financial Reports – Operating Budget Update

**b)** Reserves Report as of June 30, 2012

**c)** Investment Report as of August 31, 2012

**d)** Reserve Policy - Draft