**MINUTES**

**FACULTY SENATE**

**November 28, 2012 – 11:30 A.M. – SCP 317**

In attendance: Adler, Anthony, Benoit, Carver, Chak, Curtis, Dell’Angelo, Farrell, Holleran, Jakubowski, Le Morvan, Lovett, Meola, Nicolosi, Norvell, Paces, Riccardi, Robertson, Speaker, and Steinberg.

Excused: Alves, Ammentorp, BuSha, Chan, Eberly, Harris, Heisler, Horst, Kim-Prieto, Landreau, Li, Martinovic, Rao, Ryan, Wiita, and Williams.

Absent: Edelbach, Haynes, Lillevik, Mirtcheva, Paliwal, and Prensky.

OPEN FORUM: CAP: POLICIES ON ATTENDANCE & ABSENCE & SCHOOL OF ENGINEERING EDUCATION PROGRAM NOMENCLATURE

OPEN FORUM: CFA: HANDLING APPLICATIONS FOR SABBATICAL BY SABBATICAL COMMITTEE MEMBERS

ANNOUNCEMENTS

Cindy reported that there are additional funds in the college budget this year. Large sums were given to all the deans. You may check with your dean to see how it will be used.

DISCUSSION: PROGRAM REVIEW DOCUMENT

Amanda Norvell enlisted feedback about the program and the document.

DISCUSSION: PROMOTIONS DOCUMENT

Maggie Benoit enlisted input for CFA on this document.

REPORTS FROM STANDING COMMITTEES

* CAP – No report
* CFA – Maggie Benoit reported that CFA is currently working on several charges in various stages of development. It has drafted preliminary recommendations for 2 charges: (1) A recording of lectures policy and (2) a recommendation that no additional policy is needed regarding academic free speech beyond what is in the new contract. A number of other charges are currently being worked on, including: (1) A Policy regarding the modification of duties; (2) a policy outlining faculty professional behavior; (3) a grade appeals/ student complaints policy jointly with CAP; (4) a review of the tenure/reappointment document; and (5) a policy regarding administrative release time.
* CPP – John Landreau sent the following report: CPP is working on several projects. 1) Updated and re-designed the strategic planning website so that important documents and information are more accessible. They will continue to improve the website as the year progresses. 2) Working on a template for major unit strategic planning and reporting. The goal is to sync unit plans with the collective institutional plan, and to devise a reporting mechanism that is transparent and elegant (this is, not full of unnecessary and cumbersome paperwork). 3) Preparing for the Middle States team visit in mid-January to review our progress on standard 2 (strategic planning). Susan Bakewell-Sachs completed and submitted our monitoring report earlier this month. 4) Participated in a morning meeting with the strategic plan implementation task forces in order to review progress and share information. CPP is looking forward to several important areas of work in Spring 2013. First, our first major “review and adjust” meeting with the strategic plan implementation task forces will take place in February. In addition, work will begin in spring on the Middle State decennial accreditation for the college. This is a two and a half year process in which CPP will have an important leadership role.
* CSCC – Marc Meola reported
* Trustees Report – No report.

UPCOMING EVENTS

* January 23, 2013 – 12:00 Noon – TENTATIVE – Faculty meeting with new provost
* January 30, 2013 – 3:00 pm – Joint Governance Reception – 1855 Room
* March 6, 2013 – 12:00 Noon – Colloquium for Faculty Research & Creative Activity – Presenter-Miriam Lowi, Department of Political Science - Education 212
* March 27, 2013 – 12:00 Noon – Faculty and Administrator’s Community Event – Social Science Atrium