**MINUTES**

**FACULTY SENATE**

**November 20, 2013 – 12:00 P.M. – SCP 117**

**In attendance:** Alves, Anthony, Bender, Beyers, Blake, Brown-Glaude, Chan, Curtis, Dell’Angelo, Eberly, Farrell, Ghitulescu, Gosselin, Guarracino, Haynes, Heisler, Horst, Hu, Jaksch, Li, Lovett, McCarty, McGreevey, Meixner, Mirtcheva, Norvell, Prensky, Robertson, Steinberg, van der Heijden, Wiita.

**Excused:** Ammentorp, Holleran, Jakubowski, Landreau, Meola, Paces, Paliwal, Salgian

**Absent:** Deese, Edelbach, Emmons, Martinovic

**APPROVAL OF MINUTES**

The minutes were approved unanimously.

**ANNOUNCEMENTS**

* January 29th at noon is the Provost’s address; 3:00 pm will be the Joint Governance Reception.
* Dean candidates for NHES will be on campus soon.
* Four candidates for Vice Provost of Faculty development (title) will be visiting campus. There will be open for and an SEB session over 3 days. This will probably take place the first 3 Mondays in December. There will also be a 4th date, to be announced. Please come if you can.

**VISIT BY JOHN STAUFF, DIRECTOR OF THE CENTER FOR GLOBAL ENGAGEMENT**

* Cindy introduced John Stauff, the Director of the Center for Global Engagement. John reviewed the history of the center, and how their work has evolved.
* Discussion.

**GOVERNANCE AWARD**

* The award was approved.

**REPORTS FROM PROGRAM COUNCILS**

* FSCPC - Benny Chan gave the following report:
	+ We ran MUSE 2013
	+ We had 92 students and 45 faculty mentors participate from all seven schools and 23 departments. Funding from Academic Affairs, National Science Foundation, TCNJ Deans (Rifken, Schreiner, Keep, and Passe) Bristol Meyer Squibb, NASA, Research Corporation for Scientific Advancement, Pennsylvania State Wildlife Grant, Marshall University.
	+ During the academic year we have several items to accomplish:
	1. Conducted our Fall MUSE poster session on September 11, 2013
	2. Conducted a job search workshop for Students sponsored by MUSE, the Honors Program, and The Career Center on October 18, 2013
	3. MUSE RFP should be out shortly. MUSE proposal deadline will be January 29, 2014
	4. Continue to work with Development to help with campus fund raising (primary goal to increase faculty and student stipends)
	5. Examining our Strategic plan to align with the campus Strategic map
	6. Examining Celebration of Student Achievement (Space Limitations in Student Center)
	7. Examining the possibility for a Faculty Mentor Award for Faculty Student Collaboration
* LLPC – Marla Jaksch

**REPORTS FROM STANDING COMMITTEES**

* CAP – Wayne Heisler reported that on Wednesday 11/13 CAP voted to reverse its previous (spring 2013) preliminary recommendation regarding the removal of Liberal Learning domains from FSP's (and allowing students to use their FSP to replace any one Liberal Learning course of their choosing). There are several reasons behind the reversal, the most prominent being that we do not believe the problem--not enough faculty participation, particularly in the sciences--will necessarily be solved by removing the domains. In addition, many of us worried about unintended consequences of lessening the breadth requirement for Liberal Learning, e.g., decrease in enrollment in math courses. The hiring of a new Associate Provost for Liberal Learning will bring an assessment of the Liberal Learning program in the near future, and CAP felt the FSP question should be part of that. CAP passed a preliminary recommendation on the Retention of Student Work; testimony is being gathered from Faculty Senate, Staff Senate, and Student Government. CAP passed a preliminary recommendation on Certificate Programs; we will gather testimony in the near future. Lastly, CAP also passed a final recommendation on Course Withdraws.
* CFA – Carlos Alves reported the following from the CFA meeting:
	+ Open fora held this day on the Recording of Lectures policy and on the use of student feedback forms for special courses.
	+ The Professional Behavior Policy charge has been revised from its initial form: rather than CFA developing a policy, Human Resources, the group with expertise in the matter, will develop a proposed policy for CFA to review.
	+ Work continues on the evaluation of the Promotions and Reappointment document and on the study of faculty reassigned time for administrative duties.
* CSPP – Amanda Novell reported for John Landreau that CSPP has been working on various aspects of phase 2 of the TCNJ strategic plan. These include revisions to the strategic map, a preliminary recommendation concerning “signature experiences,” recommendations for a new Scheduling Grid option for the campus, and a revised Academic Calendar and Winter Term. In addition, it is serving as the steering committee to the Middle States accreditation process. The feedback from the campus community on the three proposed models of scheduling grid has been received via an open forum, and the committee is preparing its final recommendation. CSPP sought feedback on its “Signature Experience” document and its proposal for a revised Academic Calendar and Winter Term in late November.
* CSCC – Jody Eberly reported the following from CSCC:
	+ Protection of Children Policy - updates from General Counsel were delivered by email and Angela Chong. Testimony is complete. The recommendation to Steering will be:
	+ Dissemination beyond the policy website. Magda had agreed to contact the new department head of Communications to ask how that can be accomplished. We discussed a campaign that was previously launched with posters, a message on the main website and using the LCD displays on campus.
	+ A double mandate for the campus community to call CP&P AND Campus Police will be reworded from required to strongly recommended. We would also add that if you see abuse happening in a real time situation you should call 9-1-1 or Campus Police. Testimony received reflected this strongly.
	+ The policy name Protection of Children Policy is misleading. We will change the Policy name to Mandatory Child Abuse Reporting Policy. We will also request a new charge to have a campus policy for the protection of children when they are on our campus such as alerting Campus Police regarding events that involve children on campus.
	+ Student Rights and Freedoms - testimony is complete and final recommendation will be sent to Steering by the end of November.
	+ Alcohol Policy - Angela Chong joined us to discuss the changes she made to the Alcohol Policy. The policy changes were made to align the policy with the Student Conduct Code. This was not previously done in the policy we sent out to the campus community. We will schedule fora as soon as all members have responded to the new policy. Hopefully in December.
	+ Student Conduct Code - This is a new charge from Steering to review the Student Conduct Code. Angela Chong reviewed minor changes and will be sending these changes to us shortly. Once this is reviewed we should be able to send it back to Steering without fora since these are clarification issues not content issues. We have agreed to change the policy name to Undergraduate Student Conduct Code since we now have a Graduate Conduct Code.
	+ Certificate Program - Nadya updated us her visit to Steering and CAP's recommendation for the certificate program. I updated the members on my conversation with Mike Marino which included splitting the charge into two. Academic certs would fall under CAP and non-academic component certs would fall under CSCC. CAP, CSCC, Academic Affairs will be meeting with Jackie Taylor on November 20 to further discuss this.

**TRUSTEES REPORT**

* David Blake reported that there has not been a Board of Trustees meeting since the last Senate meeing. The next Board of Trustees meeting will be on December 3, 2013.  The agenda has not yet been determined.  Dave looks forward to giving a full report at the Faculty Senate meeting on February 19, 2014.

**UPCOMING EVENTS**

*January 29, Noon, Education 212:* Faculty meeting with provost address

*January 29, 3pm, 1855 Room:* Joint governance reception

*March 5, Noon, Education 212:* Senate Colloquium: Janet Morrison

*March 26, Noon, Social Science Atrium:* Faculty Administrator Community Event

*April 30, 4pm:* Faculty Happy Hour

*May 7, 9am - Noon:* 2014-2015 Senate followed by guest speaker