**MINUTES**

**FACULTY SENATE**

**November 19, 2014 – 12:00 P.M. – SCP 117**

**In attendance:** Anthony, Bender, Bennett, Beyers, Blake, Brown-Glaude, Chan, Deese, Eberly, Edelbach, Farrell, Ghitulescu, Heisler, Jakubowski, Krstic, Landreau, Le Morvan, McCarty, Meixner, Mirtcheva, Morin, Norvell, O’Connell, Paces, Prensky, Robertson, Safi, Salgian, Steinberg, Weng, Wiita, Williams, Wund.

**Excused:** Gevertz, Girard, Guarracino, Leonard, McGreevey, Paliwal, Vickerman

**Absent:** Dell’Angelo, Holleran, Hu.

**APPROVAL OF MINUTES**

The minutes of the 10/15/14 Faculty Senate meeting were approved as submitted.

**ANNOUNCEMENTS**

* Faculty Senate will host the provost, who will address the assembled college faculty on 1/28/15 at 12:30 pm in Mayo Hall.
* The Joint Governance Reception is on 1/28/15 at 3:30 pm in the Social Sciences Atrium.
* Our last colloquium with Kim Pearson was well attended. The next one will be Don Vandegrift on March 5th at noon in EDU 212.
* There is a union meeting today at 3:00 pm.

**VISIT FROM JOHN DONOHUE, VICE PRESIDENT FOR COLLEGE ADVANCEMENT**

* John discussed the upcoming campaigns including the Capital Campaign.
* He gave an overview of how the campaigns work.
* Questions.

**VISIT FROM MONICA JACOBE, DIRECTOR CENTER FOR AMERICAN LANGUAGE AND CULTURE**

* Monica discussed the American Language and Culture program and talked about English Language and Learning at TCNJ.
* Questions/Discussion.

**APPOINTMENTS**

* A number of vacancies have opened up in college-wide standing committees and program councils.
	+ Amanda reviewed the list of recommendations from SEB.
	+ Motion to approve, seconded.
	+ List passed unanimously. **(Attachment 1)**
* There has been an unofficial announcement about the search for the new Director of Academic Grants and Sponsored Research.
	+ There will be 4 candidates coming to interview for the position.
	+ We can appoint 1-2 faculty members to the search committee.
	+ Amanda is volunteering for a slot, but if anyone else is interested in participating, please let her know.
	+ Please attend the open fora if you are able.
	+ Questions/discussion.

**BIG ISSUES**

* Matt and Amanda started with the list of issues and brainstormed about what the major issues were and how to group them. They then brought this list to SEB
* SEB took the list of issues and condensed it to 3 broad areas:
	+ Identity
	+ Faculty Work
	+ Governance
* The proposal from SEB is that they would like to form 3 working groups which will work on the areas to bring together a framework and draft.
* Sign-up sheets were passed around.
* The final version of the Big Issues document will not be completed until after the Middle States visit.
* Discussion/questions.

**REPORTS FROM STANDING COMMITTEES**

* CAP – Wayne Heisler gave the attached report for CAP **(Attachment 2)**
* CFA – Val Tucci gave the attached report for CFA. (**Attachment 3**)
* CSPP – Amanda gave the attached CSPP report for Manish Paliwal. **(Attachment 4)**
* CSCC – Jody Eberly gave the attached report for CSCC. (**Attachment 5**)

**TRUSTEES REPORT**

Marcia O’Connor gave the attached Trustees Report for David Blake. (**Attachment 6**)

Meeting adjourned at 1:15 pm.

**UPCOMING EVENTS**

* January 28*, Noon, Mayo Concert Hall:* Full faculty meeting and Provost address
* January 28, *3:30, 1855 Room*: Joint Governance Reception,
* March 5, *Noon, Education 212*: Senate Colloquium: Don Vandegrift

**Attachment 1**

**APPOINTMENTS**

**1-semester replacement (spring 2015) the Committee on Student and Campus Community (CSCC)**

Keli Steuber – Communication Studies-

**1-semester replacement (spring 2015) on the Faculty-Student Collaboration Program Council (FSCPC). Representative must be from the Social Sciences (Psychology, Sociology and Anthropology, Criminology or Political Science)**

Lynn Gazley – Sociology & Anthropology-

**3-year term on Honors and Scholars Program Council**

Terry Byrne – Communications Studies

**3-year term on Graduate Program Council (GPC). Representative must be from a department that has graduate programs**

Jill Schwarz – Counselor Education

**3-year term on Facilities Planning Council**

Jie Kang- Health and Exercise Science

Attachment 2

CAP Report for Faculty Senate
Wayne Heisler

CAP has been gathering testimony on charges pertaining to Academic Integrity, Advising Goals and Practices, and the removal of Liberal Learning domains from FSPs. CAP held an open forum regarding these charges on October 28 and is collecting additional feedback via email and a Qualtrics survey. CAP is also finalizing its recommendation on Grade Appeals, as well as its revisions to the Minors Approval Process, including processes unique to interdisciplinary minors such as Environmental Studies, Environmental Sustainability Education, and Sexuality and Queer Studies. In collaboration with the Committee on Student and Campus Community (CSCC), CAP is working toward finalizing a recommendation on certificate programs at the College that addresses both curricular and co-curricular certificates. CAP anticipates gathering testimony on its certificate recommendation in spring 2015, along with testimony on its preliminary recommendation regarding an Ungraded Option Policy.

**Attachment 3**

**CFA Report to Faculty Senate
November 19, 2014**

**Status of Issues in Governance that are Charges to CFA**

**Delay of Reappointment Evaluation due to FMLA events**

The revised Promotion and Reappointment document for fall 2014 hires incorporates the Delay of Reappointment document along with new timeline recommended by CFA for fall 2014 hires. The new Revised Promotion and Reappointment document is now being reviewed by AA and AFT for Terms and Conditions of Employment which are governed by an MOA. The Revised Promotion and Reappointment document is scheduled to go to Board of Trustees in Dec. 2014.

**Faculty Reassigned Time**

The CFA sub-committee on Faculty Reassigned Time is seeking clarification on part of original charge to obtain testimony from Council of Deans.

**MUSE**.

 A CFA sub-committee was formed to review the RFP and made a recommendation to approve the RFP and CFA voted to accept the RFP. But members also agreed that they wanted to pursue the larger questions, such as mission and funding. At November 12 meeting Steering recommended that further work on mission etc. be referred to Faculty Student Collaboration Program Council. A meeting is scheduled between Faculty Senate Chair, CFA Chair, and Council Chair and MUSE Chair to clarify the situation.

**Professional Behavior**

Referred to HR

**Review of Reappointment and Promotion Document**

Report on suggested revisions to Service and Teaching Evaluation sections of the Promotions and Reappointment document is planned for an upcoming meeting in addition to other issues that have surfaced while CFA worked on the issue of Tenure & Promotion Alignment.

**Tenure & Promotion Alignment**

CFA began work on second part of this charge and held an Open Forum on Oct. 29 for ninety minutes to gather testimony on changes to the function and composition of the CPC. Six options were presented by CFA with calls for other viable options. Testimony was summarized and recorded and testimony was reviewed and discussed at November 12, 2014 meeting.

 It was also confirmed with Faculty Senate that the Interim Promotions and Reappointment timeline for fall 2014 hires will be again reviewed, as stipulated in the charge from Steering, before CFA recommends it for all future hires. Faculty Senate requested this confirmation since the current Reappointment and Tenure document due to go to Board of Trustees in Dec. 2014 states that “ Sections IV.A. through IV.E. are applicable to tenure-track faculty who commenced their employment with The College of New Jersey on or after August 1, 2014.”

**New Business**

Possible charge from Steering to review rubric prepared by Sabbatical Leave Committee that will be used to evaluate sabbatical applications.

**Attachment 4**

**November 19, 2014**

**CSPP Report to Faculty Senate**

Since the last Senate meeting, CSPP has met twice. At our October 22nd meeting President Gitenstein shared Strategic Plans from the units that report directly to her. CSPP confirmed that the unit plans are in alignment with the College’s Strategic Plan. We also discussed the Education Advisory Board presentation on ‘Future Students, Future Revenues”. At our November 12 meeting, we received an update from Kerri Thompson Tillet on the work of the president’s Diversity Task Force and we discussed how to effectively communicate with the campus about the March Middle States team visit and our progress on the current Strategic Map. We hope to identify areas that need more focus during the last 1.5 years of this current plan.

**Attachment 5**

CSCC Report to Faculty Senate – 11/19/14

CSCC is working on our current charge, Certificate Programs. A subcommittee of CSCC has researched Certificate Programs at other institutions and drafted a document for the requirements of Certificate Programs with Co-Curricular elements, which we are continuing to edit and rework. The subcommittee will reach out to CAP next to discuss our work and compare with their work on their part of Certificate Programs charge.

**Attachment 6**

**Board of Trustees Report**

Faculty Senate

November 19, 2014

The Board of Trustees has not met since the last Faculty Senate meeting. The next Board meeting will be Tuesday, December 2, 2014.

Since its October meeting, the Board has been engaged in a series of conference calls in response to the external assessment conducted last spring. One group has focused on the recruiting and training of gubernatorially-appointed trustees. Another has explored how to re-design the structure of meetings to create more Board cohesiveness and more interaction with campus constituencies.