**MINUTES**

**FACULTY SENATE**

**May 8, 2013 – 9:00 a.m. – Business Building Lounge**

In attendance: Alves, Ammentorp, Anthony, Benoit, Beyers, Brown-Glaude, Chan, Curtis, Deese, Dell’Angelo, Eberly, Farrell, Ghitulescu, Gosselin, Guarracino, Heisler, Horst, Hu, Jakubowski, Le Morvan, Li, Lovett, Martinovic, McCarty, McGreevey, Mirtcheva, Norvell, Paces, Prensky, Riccardi, Robertson, and Williams.

Excused: Bender, Blake, Emmons, Holleran, Jaksch, Landreau, Meola, Steinberg, van der Heijden, and Wiita.

Absent: Edelbach, Haynes, Meixner, and Paliwal.

MILDRED DAHNE AWARD

Wayne Heisler presented the Mildred Dahne Award to Anne Farrell and the Department of Health and Exercise Science. Pete Manetas offered an explanation of the background of this award.

APPROVAL OF MINUTES

The minutes of the April 17, 2013 meeting were approved as distributed.

REPORT FROM ENROLLMENT MANAGEMENT PLANNING COUNCIL

Lynn Bradley and Lisa Angeloni reported that the council was convened by Lisa Angeloni for the 2011-2012 academic year. Lynn Bradley has served as co-chair of the council for the 2012-2013 academic year. Enrollment management is complex and interweaves and overlaps across many components of the campus community. The Council is attempting to answer the question: “What should our undergraduate enrollment be based on the type of experiences we value as an institution?” To begin to answer this question, challenging discussions and open conversations among many stakeholders were initiated in order to help us to better understand who we are and what we do best as an institution. Members discussed the College’s identity, evaluated the College’s peer and aspirant lists to identify benchmarks, and looked closely at TCNJ budget assumptions and enrollment projections. In order to discuss the right size for us as an institution, the council considered topics such as housing capacities, classroom and laboratory space, dining options, administrative support, student services and student-faculty ratios. Best strategies for dealing with enrollments for out-of-state students, “provisional students”, and transfer students were also discussed. Moving forward, enrollment goals should include continued campus-wide discussion on “right-sizing” based on our institutional values, and consideration of alternate revenue streams to give us flexibility in balancing the budget.

TAP FINDINGS

Diane Bates presented a report on the TCNJ Advancement Program.

APPOINTMENTS

The appointments committee presented a slate of nominees for the openings on college committees and councils. There are still 12 openings. There will be the opportunity to volunteer for these open positions again in the fall. It was moved and seconded to approve the recommendations. Motion passed.

ELECTION OF OFFICERS

It was moved and seconded to approve the slate of officers presented. Motion passed. Officers for the 2013-14 year are as follows:

 President Cynthia Curtis

 Vice President Amanda Norvell

 Parliamentarian Matthew Bender

 Members-at-large Maggie Benoit

 Jody Eberly

 Cynthia Paces

 Manish Paliwal

 Wayne Heisler

REPORTS FROM STANDING COMMITTEES

* CAP – Wayne Heisler reported that CAP will meet this afternoon for their last meeting of the 2012-13 year. Agenda items include a discussion of recent open for Faculty-led off campus programs and undergraduate certificate programs, as well as the Student Government open forum regarding the work of the Academic Integrity Committee Taskforce. Sub committees will also present progress on a Graduate Complaint and Appeal charge, a charge on Retention of Student Examinations and other work, and Academic Dismissal. Prioritized charges for fall 2013 are: FSP and Liberal Learning changes, changes to Honors & Scholars program, and new course modalities and formats.
* CFA – Carlos Alves reported that CFA continues working on the review of the Promotion and Reappointment document. There have been meetings with IT to discuss putting the process online. This idea has the approval of the provost. There is also continued work on the Modification of Duties Policy and the Delayed Tenure Decision Policy. We continue gathering input from AFT and HR to finalize the policies. Modification of Duties is about ready to move forward, still working on some clarifications regarding NJ law when it comes to Delayed Tenure Decision Policy. There will be an open forum on the Recording of Lectures Policy in the fall. Faculty Behavior moving slowly, gathering data.
* CSPP – John Landreau sent the following CSPP report - CSPP has mostly been preparing for its retreat next Wednesday at which it will map out Phase 2 of strategic plan implementation, as well as mapping out its own agenda and calendar for next year.
* CSCC – Marc Meola reported that, besides Certificate Programs, CSCC is working on 3 charges: Student Rights and Freedoms, Alcohol and Other Drugs, and Protection of Children Interim. We intend to have Student Rights and Freedoms completed and ready to go to open forum in early Fall. The Alcohol and Other Drugs preliminary recommendation as it is now includes an alcohol permit, but it is unclear if a mechanism exists for someone to obtain an alcohol permit. We are investigating this issue along with other issues having to do with homecoming. Discussion on Protection of Children Interim has begun and is centering on recommending or requiring notification of TCNJ police and including more proactive language in the policy. The next CSCC meeting is scheduled for today.
* Trustee’s Report – There has been no trustee’s meeting since the last report.

DR. ALISON BYERLY

Dr. Byerly, incoming President of Lafayette College, spoke on the Faculty Role in the Digital Age.