**MINUTES**

**FACULTY SENATE**

**February 18, 2015 – 12:00 P.M. – SCP 117**

**In attendance:** Anthony, Bender, Bennett, Beyers, Blake, Brown-Glaude, Chan, Deese, Eberly, Gevertz, Gosselin, Guarracino, Hall, Heisler, Holleran, Hu, Jaksch, Jakubowski, Krstic, Le Morvan, Leonard, McCarty, McGreevey, Meixner, Mirtcheva, Morin, Norvell, O’Connell, Prensky, Safi, Salgian, Steinberg, Vickerman, Weng, Wiita, Williams, Wund.

**Excused:** Farrell, Ghitulescu, Leonard, Paces, Robertson.

**Absent:** Edelbach.

**ANNOUNCEMENTS**

* Welcome back Colette Gosselin!
* We have 2 new senators for spring: Marla Jaksch and Matt Hall.
* The Senate Colloquium is on Wednesday, March 4, 2015, at 12:00 in EDU 212. The speaker is Donald Vandegrift.
* The FACE event is 3/25/15 at noon in the Social Science Atrium.
* Awards:
  + Mildred Dahne applications are due next Monday to Marcia O’Connell.
  + Colloquia speaker nominations are due next Monday to Cynthia Paces.
* Janet Morrison was appointed in the fall to replace Cassandra Jackson as the faculty representative on CAP. SEB recommends that she continue in the position for spring.
  + Unanimously approved.
* The Facilities Master Plan Working Group needs to more faculty members. If you or anyone you know is interested, please let Amanda know.
* The current Strategic Plan goes through the end of the next AY. Now is the time to starting working on the new plan.

**APPROVAL OF MINUTES**

The minutes of the 11/19/14 Faculty Senate meeting were approved as submitted.

**VISIT FROM MOSEN AURYAN, ASSISTANT PROVOST FOR INSTITUTIONAL EFFECTIVENESS – CATEGORIES OF FACULTY**

* Mosen reported on trends in instructional staff employment status and how it correlates to TCNJ.
* He gave an analysis of full-time, part-time, and adjunct trends in the college.
* Discussion/questions.

**CAP – SOLICITING FEEDBACK ON INCOMPLETE GRADES**

* Mike Marino reviewed the proposed changes to the Incomplete Grade policy.
* Discussion.

**VISIT FROM JOHN LANDREAU, MIDDLE STATES VISIT**

* John Landreau briefly reviewed the upcoming Middle States visit.
* If you have been contacted by Middle States to discuss the report, please read through the section they will be discussing with you. The report is accessible on Vibe on the TCNJ site as a pdf file.
* The team will be coming to TCNJ on Sunday March 28th, when they will have dinner with President Gitenstein.
* Monday and Tuesday they will be meeting with TCNJ community members.
* On Wednesday they will be doing the “readout,” when they will tell us what they found.
* Discussion/questions.

**REPORTS FROM STANDING COMMITTEES**

* CAP – Wayne Heisler gave the attached report for CAP **(Attachment 1)**
* CFA – Val Tucci gave the attached report for CFA. (**Attachment 2**)
* CSPP – Manish Paliwal gave the attached CSPP. **(Attachment 3)**
* CSCC – Jody Eberly gave the following report for CSCC: “CSCC continues to work on the Certificate Approval charge. Our hope is to have a completed document ready for open forum in March or April.”

**TRUSTEES REPORT**

David Blake gave the attached Trustees Report. (**Attachment 4**)

Meeting adjourned at 1:15 pm.

**UPCOMING EVENTS**

* Reminder – *there is no March meeting*. The next meeting will be April 15, 2015.
* March 4, *Noon, Education 212*: Senate Colloquium: Don Vandegrift
* March 25, *Noon, Social Sciences Atrium*: Faculty and Administrator Community Event (FACE).

**Attachment 1**

**CAP Report**

Following CAP-led testimony on a charge pertaining to Advising Goals and Practices, the ASSPC (who authored the preliminary recommendation) is working on revising guidelines based on the testimony. Also following testimony, CAP delivered final recommendations to Steering on charges regarding the removal of Liberal Learning domains from FSPs and on Grade Appeals. CAP is in the process of revising a preliminary recommendation on a new Academic Integrity policy based on testimony gathered in the fall. CAP is currently seeking testimony on charges pertaining to an Ungraded Option Policy and Incomplete Grades; testimony is also being gathered on a new Minors Approval Process, with the goal of submitting a final recommendation by mid-March. In collaboration with CSCC, CAP is still working toward finalizing a recommendation on Certificate Programs that addresses both curricular and co-curricular certificates; CAP anticipates gathering testimony on the preliminary certificate recommendation in spring 2015.

**Attachment 2**

**CFA Report to Faculty Senate Executive Board**

**February 13, 2015**

**Status of Issues in Governance that are Charges to CFA**

**Delay of Reappointment Evaluation due to FMLA events**

Revised Promotion and Reappointment Document (PRD) posted on AA web site outlining FMLA timeline and process.

**Faculty Reassigned Time**

Final recommendation sent to Steering reflecting revised charge and outlining administrative steps for AA.

**MUSE Review**

Because of CFA heavy work load, Steering recommended referring this back to Faculty-Student Collaboration Program Council and after meeting with those concerned it was transferred back.

**Review of Reappointment and Promotion Document and Disciplinary Standards**

Report on suggested revisions to the Service section of the Promotion and Reappointment Document (PRD) has been discussed. A sub-committee has been formed to handle the expected flood of revised Disciplinary Standards (DS) for fall 2015 hires and beyond. The sub-committee will work with the revised process - the review by CFA and Council of Deans is no longer concurrent but linear – and decide with AA whether the DS policy itself has to be revised. The sub-committee is also discussing a date by which AA will require the revised DS for fall 2015 hires to be submitted to CFA for review. Work is ongoing with AA to update AA Web site with all Departments and all Disciplinary Standards still in effect listed under each department. This request includes listing all existing departments on the AA Web page even those that have not had their disciplinary standards reviewed or, perhaps, do not have disciplinary standards. Three sets of DS for 2015 hires have already been received, physics, sociology and economics.

**Tenure & Promotion Alignment**

CFA has completed its recommendation on the first part of the alignment (merge tenure and promotion to Associate Professor) for faculty and reviewed testimony from librarians on this issue and make recommendations. As for the second phase of the charge – the future of the   
CPC - CFA voted to recommend Option VI and constructed a preliminary timeline. Testimony on preliminary recommendations on the future of the CPC and timeline will be gathered at an Open Forum on Feb. 18, 2015. Pertinent documents, including the Options document, for the Open Forum, are posted here: <https://facultysenate.pages.tcnj.edu/downloads/>

**Attachment 3**

**CSPP Report**

CSPP is working on developing the strategic plans for the remainder of the year and for the next 5 year cycle. For the remainder of the current strategic plan, the committee decided that the following areas should be the focus of strategic investment: Signature Experience (including Integrated Curricular and Co-Curricular Experiences), Revenue Enhancement Initiatives, Technology -Academic Infrastructure and Operations, Diversity and Inclusion, and Facilities. A consultant (Dr. Adler) has been hired to help facilitate the next 5-year strategic plan. A Strategic Planning Committee outside of CSPP will be convened for the task.

In addition, three dates for Fall 2015 were reported:  September 26 (Parent and Family Weekend),  October 12-13 (Fall Break), and October 24 (Homecoming)

**Attachment 4**

Faculty Senate Report on the Board of Trustees Meeting: December 2, 2014

The Board of Trustees met on Tuesday December 2 for a day of committee meetings and a tour of Campus Town. The Board took action on several items, including a resolution to approve a five year program in Special Education and a five year program in Deaf Education.

In other action items, the Board passed a resolution endorsing the Middle States Self Study and a resolution approving the Revised Promotions and Reappointment Document. (The resolution came out of the Academic Affairs Committee which understood that a new document was working its way through governance and would soon be back in committee.) The Board also appointed four new members to the Board of Directors of the Trenton State College Corporation, including Curt Heuring and Brenda Leake (who will serve three year director terms.)

In Committee work, the College Advancement Committee heard presentations on the upcoming Capital Campaign which will have its official launch on April 25, 2015.

The Academic Affairs Committee heard reports on TCNJ’s Summer Business Bridge program and a proposed major in Journalism and Professional Writing.

The Buildings and Grounds Committee discussed the Student Center construction project and changes in Information Technology. The Committee also received a report comparing TCNJ’s facilities with those of eleven other institutions.[[1]](#footnote-1) Among the report’s findings is that while TCNJ has a younger campus than many of its selected peers, it is facing an increasing backlog of renovation projects that will soon need attention. Budgeting for this backlog remains a challenge.

Finally, the Board awarded Faculty Emeritus status to our retired colleague Kathryne Speaker of the Department of Special Education, Language & Literacy.

Submitted: David Blake and Marcia O’Connell

1. 1. Boston College 2. Bucknell University 3. Colgate University 4. Hamilton College 5. Loyola University (MD) 6. Miami U of Ohio 7. Rutgers New Brunswick 8.The Richard Stockton College of NJ 9. Towson University 10. University of Rhode Island 11. West Chester U of PA [↑](#footnote-ref-1)