**MINUTES**

**FACULTY SENATE**

**September 16, 2015 – 12:00-1:20 pm – SCP 117**

**In attendance:** Abourahma, Adler, Anthony, Bender, Bennett, Benoit, Beyers, Blake, Brechman, Bush-Wallace, Curtis, Deese, Dickinson, Didi-Ogren, Domingo, Farrell, Ghitulescu, Girard, Gosselin, Guarracino, Hirsh, Holleran, Hughes, Jaksch, Krimmel, LaJevic, Leonard, Li, Lopes-Murphy, McCarty, Meixner, Morin, Norvell, O’Connell, Paliwal, Sears, Steinberg, Vickerman, Weng, Winston, Wiita.

**Excused:** Brown-Glaude, Krstic.

**ROLL CALL**

Laurie called the Faculty Senate roll.

**WELCOME BACK**

Amanda welcomed back the new and returning senators, as well as recognizing Mort Winston (Board of Trustees representative) and John Krimmel (AFT representative).

**APPROVAL OF MINUTES**

The minutes of the 5/11/15 meeting were approved as amended.

**ANNOUNCEMENTS**

* The Helen Shaw Award will be given tomorrow in EDU 212.
* On Saturday, October 17th, TCNJ will hold a Day of Service in recognition of the contributions of Pat Donohue. More information will be sent out soon. The tentative plan is to gather at 9:30 am and work for 2-3 hours at 8-10 sites around the Trenton area.
* Staff Senate will be holding a painting party fundraiser on October 23rd to benefit the Pat Donohue Family Fund. More details will be sent out soon.
* The fall Faculty Senate Colloquium speaker will be Diane Bates. Mort Winston will be our spring speaker.
* September 26th is Parent & Family Day. Amanda and Glenn Steinberg will be doing a panel on preparing students for college at 11:25 am in Kendall. If you are interested in helping out, please let Amanda or Glenn know.
* A sign-up sheet was sent around for lunches with Amanda.

**SENATE AGENDA FOR THE YEAR**

* Fall - We will have 3 meetings
* Spring – one of the meetings falls in the middle of break so we will have 2 regular meetings and a third meeting on the 1st Monday of reading days – Monday, May 9th. This will be the reorganization meeting for next year.

**JANUARY SENATE MEETING**

* There will be a campus-wide faculty meeting with the provost address on Wednesday, February 3rd in EDU 212. Please act as an ambassador for the senate and recruit other faculty to attend. We have also invited Jackie to attend the October senate meeting.

**UPCOMING YEAR**

* SEB looked at the Big Issues document passed at the last meeting of last year. They sent it on to Bobbie and Jackie. Bobbie responded that she and Jackie are using it and both thanked us for the hard work on the document.
* SEB suggestions for things to work on for this next year:
	+ Strategic planning process.
	+ The Intellectual Committee could partner with Academic Affairs to discuss challenges facing higher education.
	+ Ad hoc committee in Senate to look at nontraditional courses.
	+ The Governance document is up for review this year. We would like to form a Senate committee on Governance.

**FORMATION OF SENATE COMMITTEES**

* Three committees:
	+ Collegiality – Marcia O’Connell, chair.
	+ Intellectual Community
	+ Mildred Dahne – David Blake, chair.
* Sign-up sheets were passed around for senate members to volunteer for the committees.
* We will also have 2 ad hoc committees:
	+ Governance – Glenn Steinberg, chair.
	+ Non-traditional Courses –Mort Winston, convener.

**RECOMMENDATION OF THE APPOINTMENTS COMMITTEE**

* Amanda presented the list of recommendations from the Appointments Committee
* Motion to approve, seconded.
* Approved unanimously. (**Attachment 1**)

**COUNCIL REPORTS – INSTRUCTIONAL TECHNOLOGY PROGRAM COUNCIL (ITPC) – TERESA NAKRA**

* Teresa Nakra gave an overview of ITPC’s work.
* She discussed the search for the new CIO and how ITPC had created a prioritized list of concerns for the incumbent.
* Discussion & questions.

**REPORTS FROM STANDING COMMITTEES**

* CAP – Manish Paliwal gave the following report for CAP:

The current/simmering issues the committee is working on are- (a) Certificate programs (b) Program approval policy, and (3) Advisement goals

* CFA – Paul Wiita gave the attached report for CFA. (**Attachment 2**)
* CSPP – David Blake gave the following report for CSPP:
CSPP continues work on the new Strategic Plan. After a series of open fora and a well-attended June Town Hall, members of CSPP met over the summer to sift through and analyze all the responses to its preliminary vision and mission statement. With this feedback in hand, CSPP and SPARC spent one meeting and a two day retreat writing new vision and mission statements and establishing a new set of priorities. These new documents will be distributed to the campus in late September for more comment and testimony.
* CSCC – Glenn Steinberg had no report from CSCC as the committee has not yet met.

**TRUSTEES REPORT**

* Marcia O’Connell gave the attached Trustees Report. **(Attachment 3)**

**AFT REPORT**

* John Krimmel gave the attached report for AFT. **(Attachment 4)**

Meeting adjourned at 1:10 pm.

**ATTACHMENT 1**

Recommendation of the Appointments Committee

Faculty Committees

Sabbatical Committee

Lauren Madden – 3-year term School of Education

Karen Yan- 3-year term School of Engineering

Michael Robertson-3-year term School of Humanities and Social Science/Humanities seat

Support of Scholarly Activity (SOSA) Committee

Brett BuSha- 3-year term School of Engineering

Elizabeth Teixeira- 3-year term School of Nursing, Health and Exercise Science

James Taylor- 3-year term School of Humanities and Social Science/Humanities seat

Graduate Programs Council

Connie Kartoz- 3-year term

Advising and Student Support Services-

OPEN 1-semeter (Fall) replacement needed

Athletics Program Council

Cultural and Intellectual Community Program Council

Sarah Domire- 3-year term

Faculty Student Collaboration Program Council

Anthony Deese-3-year term School of Engineering

OPEN- 3-year term HSS/humanities

OPEN- 1-year replacement HSS/social science

Liberal Learning Program Council

David Hunt- School of Science 2-year replacement

Teaching and Learning Program Council

Lauren Shallish- 3-year term

AJ Richards- 3-year term

Advancement Planning Council

OPEN- 1 3-year term

Enrollment Management Planning Council

Barbara Strassman- 3-year term

Information Technology Planning Council

Tracy Perron-School of Nursing, Health and Exercise Science, 3-year term

OPEN-School of Business 3-year term

OPEN-School of Arts and Communication 3-year term

First Seminar Committee

Ruth Palmer-3-year term

Connie Hall-1-year replacement

**ATTACHMENT 2**

**CFA Report to the Faculty Senate, 16 September, 2015**

The Committee on Faculty Affairs met on August 26th and September 9th. The following matters were discussed:

1. Disciplinary Standards for nearly all departments who hired last year or will be hiring this year were approved by CFA late in the spring or early in the summer. The Council of Deans approved most of these during their August meeting, but a few still require minor tweaks before being formally accepted. Roughly 8 departments that aren’t expecting to hire this year still need to submit revised DSs that take the merger of promotion to Associate Professor with tenure into account.
2. The revisions to the Promotion and Reappointment Document reflecting wide discussions last year are essentially finished. The Provost and Michael Canavan, the Associate General Council, attended the September 9th meeting. This version reflects the expectation that everyone hired as Assistant Professor after 15 July 2015 have their tenure decision joined to the promotion to Associate Professor. It also provides for those hired the previous year to be able to choose between separate tenure and promotion decisions and a joint one. The key recommendation from CFA that was accepted by Academic Affairs (AA) is that the College-wide Promotion Committee be renamed the College Promotion and Tenure Committee (CPTC), but that it not be involved in the decision about promotion to Associate Professor with tenure except in the circumstance that either the Departmental PRC and/or the Dean gives a negative recommendation. The CPTC would however, be involved for early or late tenure decisions, including those for currently tenured Assistant Professors: a recommendation to the contrary by CFA was not accepted by AA.
3. Possible changes to the SOSA RFP to allow for more flexibility, so that faculty might request funds to facilitate research in lieu of one or both course releases have been considered by the SOSA committee last spring and by CFA in May and in August. Many variants and options were discussed at the open forum held just before this senate meeting. CFA will focus on this question during its meeting on September 23, 2015.

ATTACHMENT 3

Board of Trustees Report for Faculty Senate

September 16, 2015

On April 28, 2015, the Board of Trustees met for their Annual Tuition Hearing. The Board heard a presentation of the College finances (much like the one the Faculty Senate received in its April meeting). Like other public institutions, TCNJ is facing severe budget constraints, as the state struggles to meet its fringe benefit obligations. The College outlined several different financial scenarios for making up potential gaps. The president reminded the Board and its audience that advocacy to the state should focus not on the need for money, but on the need to stop future cuts.

Submitted by Marcia O’Connell and David Blake

ATTACHMENT 4

Activity of AFT President: Summer 2015

The summer months included the following activities:

1. The physical moving of the AFT office from Armstrong Hall to Room # 242 Social Science Building.
2. The development of a new AFT website (TCNJFT.org)
3. Contract Negotiations
	1. We met with the College Council numerous times to develop demand strategies.
	2. We met with the “State” once in July to set the ground rules
	3. Future meetings with the “State“ are scheduled for this fall
4. We worked on MOA s related to the Vibe submission of promotion materials, Blended Learning, Five Year Reviews and the time-line for reappointment/tenure and promotion.
5. We dealt with both individual and collective issues involving some level of conflict between the faculty and administration and or staff and administration in Athletics, The School of Education, The School of Science, The School of Humanities and Social Science and The School of Arts and Communication.
6. Reorganized The TCNJ AFT exec board to better reflect the needs of the membership.