**MINUTES**

**FACULTY SENATE**

**October 19, 2016 – 12:00-1:20 pm – SCP 117**

**In attendance:** Abhourahma, Anthony, Baker, Bennett, Blake, Bunagan, Bush, Curtis, Dickinson, Didi-Ogren , Dickinson, Domingo, Farrell, Gevertz, Girard, Hall, Hirsh, Holleran, Hughes, Jaksch, Kim, Krimmel, Krstic, LaJevic, Landreau, Le Morvan, Leonard, Lopes-Murphy, McGreevey, Meixner, Morin, Norvell, , Paliwal, Peel, Prensky, Sears, Shakow, Steinberg, Vickerman, Weng, Winston.

**Excused:** Lopes-Murphy, Brechman, Kravitz

**MINUTES**

The minutes were approved as submitted.

**ANNOUNCEMENTS**

* Announcements were emailed to the senate members. **(Attachment 1)**

**RECOMMENDATIONS FROM APPOINTMENTS COMMITTEE**

* The Appointment Committee recommends Jean Graham as the replacement for the vacancy on CFA.
* Approved unanimously.

**GOVERNANCE DOCUMENT**

* The Senate would like to produce a memo sharing the Senate’s perspective on the governance document, to be presented to CSPP and Steering .
* SEB would like permission from the Senate to write this document.
* The Senate consensus was yes.
* Cindy recommended that it should probably be done this week.
* Comments and discussion.
* There was a straw poll that the Senate consensus is endorsing the current version of the governance document with some concerns.

**VISIT FROM PROVOST TAYLOR**

* Provost Taylor addressed the Senate. She discussed the current strategic plan as well as its background, etc.
* She reviewed the draft of the new strategic plan, the Mission Statement, the state and outlook of the college, and the challenges we are facing.
* Discussion and Questions.

**REPORTS FROM STANDING COMMITTEES**

* All reports were emailed to the senate members **(Attachment 2)**

**TRUSTEES REPORT**

* The Board has not met since the September 20, 2016 meeting.

**AFT REPORT**

* John Krimmel gave the attached report from AFT (**Attachment 3**).

Meeting adjourned at 1:25 pm.

**Attachment 1**

Dear Senators,

Thank you for a good meeting today.  I am sorry that there was not more time for discussion.  As far as the governance document is concerned, if you have comments that we did not address, please share them with Steering.  If you feel that they are substantive, you can share them with any of the members of SEB and we can consider them when we meet with the other stakeholder executive boards on Monday.

The topic of changing demographics and what this will mean in terms of undergraduate education is the topic that SEB has selected for discussion at our February meeting.  We would like to gather a small(ish) group to do some background research and develop materials or a white paper to share with the Senate in preparation for the February meeting.  **If you are interested working on this small group, please send an email to me by Monday October 24.**  As you can imagine, February will be here soon, so this group will need to begin work immediately.

At our meeting today, Jackie mentioned that there is an Enrollment Management Committee that is meeting.  It includes, among others Jackie, Jeff Osborn and Lisa Angeloni.  I will point out that this group is outside of the standing governance structure (it is not the Enrollment Management Planning Council).  Jackie has agreed that there should be a faculty member in this group.  My understanding is that they are discussing and brain storming a wide range of possibilities.  **If you are interested in participating in this committee, or you can suggest a colleague, please let me know** **by Monday October 24**.  SEB will suggest a few names for Jackie to consider.

As part of her welcome address to the campus in September, President Gitenstein said that the College was partnering with the Sustained Dialogues Institute to foster deliberative discussion around difficult issues.  It is not clear how this partnership will play out on our campus, but there will be an information session next **Wednesday October 26**.  An announcement is supposed to be sent to campus, but my understanding is that the session will be 12:15-1:15 in the Mayo Concert Hall.  Again, it is not yet apparent how this will work here, but as it has been a stated goal of the President’s, I hope to find a way for faculty to both shape the program’s design and to participate in a meaningful way.  I encourage you to read the campus email when it is sent and to consider attending the information session next week.

Attached please find the AFT President’s report for October. I am sorry it was not included with the other committee reports.

Finally, please mark you calendars with the following upcoming events:

Tuesday October 25, 3:00, Helen Shaw Award Ceremony, EDU 212

Wednesday November 2, 12:00 Faculty Senate Colloquium, David Blake, “Liking Ike: How Mad Men and Celebrities Remade Politics in the 1950s”, Business Lounge

Wednesday February 1, 2017, 12:00, Provost Taylor Address to Campus, EDU 212

I know that this is a very busy time of the semester, so thank you all for your hard work.

Best regards,
Amanda

**Attachment 2**

Committee Reports

Faculty Senate

October 16, 2016

**Committee on Academic Programs (CAP)**

*Submitted by Manish Paliwal*

1. Karen Clark and Manish Paliwal elected as co-chairs of the committee

2. Committee has received new charges on Student Complaint Policy and Transfer Credit Policy.

3. The Steering Committee returned CAP’s recommendation on the Change of Major policy. CAP is beginning to review the policy.

4. Advising agreement: CAP made following recommendations to be forwarded to the Steering committee-  Make the policy undergraduate-specific; include “student should be available” in student responsibilities; and remove requirement for electronic signatures.

**Committee on Student and Campus Community (CSCC)**

*Submitted by Glenn Steinberg*

Margaret Martinetti was elected chair; Su Van Der Sandt was elected vice-chair; Glenn Steinberg was elected secretary.  The committee has met twice since the last report to the Faculty Senate.  Amy Hecht and Kerri Tillett acquainted the committee with important initiatives concerning free speech issues on campus (including the Sustained Dialogues program).  So far, the committee will be working on three policies this year:  the student travel policy (which has been in draft form for almost a decade now and is going through review and revision by Student Affairs personnel before returning to CSCC), the protection of children policy (which has been revised but is awaiting some legal clarifications), and the involuntary health and safety withdrawal policy (which needs revision to reflect current practice and changed perspectives and will likely become a broader medical leave policy).

**Committee on Faculty Affairs (CFA)**

*Submitted by Jana Gevertz*

CFA held two meetings (9/28 and 10/12) since the last Faculty Senate meeting.

1. Spent time in both meetings working to address the comments Provost Taylor made regarding the Reappointment and Promotion Document. This work is ongoing.
2. Spent time in both meetings to address a charge from Steering to review the Disciplinary Standards Policy. This work is ongoing. Will be seeking input from Academic Leaders and Faculty Senate regarding any proposed changes.
3. Continued review of departmental/program Disciplinary Standards

**Committee on Strategic Planning and Priorities (CSPP)**

*Submitted by David Blake*

The Committee on Strategic Planning and Priorities has met twice since the September 2016 Faculty Senate meeting.  The Committee was informed that the College is no longer considering the tuition cap proposal discussed over the previous year and so that item is no longer on the CSPP agenda. The Committee reviewed the RFPs to fund programs that are dedicated to advancing [Signature Experiences](https://strategicplanning.tcnj.edu/files/2015/03/RFP-Signature-Experiences-funding.pdf) and key [Strategic Initiatives](https://strategicplanning.tcnj.edu/files/2015/03/RFP-Strategic-initiatives-funding.pdf) before they were distributed to the campus.  (A reminder: letters explaining an intention to apply should be submitted to academic@tcnj.edu by November 3.) The Committee has also reviewed various monitoring mechanisms to keep track of the College’s progress in meeting the 5-year goals laid out in the Strategic Plan.

**Board of Trustees**

The Board has not met since the September 20, 2016 meeting

**AFT Report**

None

**Attachment 3**

AFT President’s Report, October 2016

 Participated in Career Development Committee

 Worked on adjunct professors’ correspondence and recruitment

 Worked on Chairs’ stipends grid

 Worked on Five Year Review grid

 Worked on distributing branding document

 Interviewed by Signal

 Worked on Scholarship program

 Developing strategies for recruiting membership chair ( ex. Board)

 Considering policy implications of advising program

 Faculty handbook

 Negotiations set for October 21, 2016 and November 4, 2016 (adjunct faculty)

Respectfully submitted, John Krimmel